3.4 2018/19 IMPLEMENTATION PLAN

KPA	Key Strategic Objective	2018/19 STRATEGIES	Measurable objective	PROJECTS	WARD LOCATION	BUDGET	RESPONSIBLE DEPARTMENT
	1.1 Improved provision of all basic infrastructure and services	**1.1.1 Reduce water and sanitation infrastructure and service backlogs.**	1.1.1.1 Provide water infrastructure to all targeted households.	Installation of boreholes in rural/farm areas	9, 12 and 13	R 3 200 000.00	Technical services
				Commissioning of Rising mainline	10		Technical services
				Commissioning of 10 mega litre reservoir	1,2 and 7		Technical services
				Installation of gravity main from square reservoir to Standerton ext 8	8		Technical services
				Installation of inline booster to assist with pressure challenges in Sivukile ext 2 and 3	14		Technical services
				Installation of an elevated tank for Sivukile extension 2 and 3	14		Technical services
				Source funding for developing new water infrastructure	N/a		Technical services
			1.1.1.2 Provide water service to all targeted households.	Water quality testing by GSDM	All wards		Technical services
				Facilitate the provision of free water services by ensuring an updated indigent policy and register.	All wards		Finance department
			1.1.1.3 Maintain water service infrastructure and service for all the targeted households.	Refurbishment and upgrade of the Standerton water treatment works (Bio-filter section)	10		Technical services
				Facilitate the borehole maintenance by GSDM	9,12,13	R 0.00	Technical services
				Repair turbine pumping units	1-8, 10-11, 14-15		Technical services
				Replace waters mitres to reduce leakages	1-8, 10-11, 14-15	R 200 000	Technical services
				Replace waters mitres to reduce leakages	1-8, 10-11, 14-15		Technical services
				Repair the water leaks on the pumping mainlines and water networks	1-8, 10-11, 14-15	R 2 695 000	Technical services
				Maintain water reservoir levels at 60% and above	1-8, 10-11, 14-15		Technical services
				Source funding for replacing the aged water infrastructure	1-8, 10-11, 14-15		Technical services
				Repair and maintain the raw water and clear pumping units			Technical services
			1.1.1.5 Provide sanitation service to all the targeted households.	Installation of the sewer pump stations at Standerton extension 8 and correction of sewer network	8		Technical services
				Source funding for installing new sanitation infrastructure	1-8, 10-11, 14-15		Technical services
				Facilitate the provision of free sanitation services by ensuring an updated indigent policy and register	1-8, 10-11, 14-15		Finance department
					1-8, 10-11, 14-15		Finance department
			1.1.1.6 Maintain the sanitation infrastructure for all the targeted households.	Rehabilitation of the portion of Rooikoppen sewer networks and related bulk sewer reticulation infrastructure	11	20 000 000	Technical services
				Repair of a sludge stand-by pump	1-8, 10-11, 14-15		Technical services
				Upgrade of the sewer bulk infrastructure by human settlement	10	R 0.00	Technical services
				Fixing of Muller pump station sewer spillages	10	R 2 000 000	Technical services
				Refurbishment of the Standerton waste water treatment plant sludge section	1-8, 10-11, 14-15	R 0.00	Technical services
				Refurbish and upgrade a portion of the Standerton water treatment plant		R 10,054,078.00	Technical services
			1.1.1.7 Ensure the existence of the water and sanitation provision guiding document	Develop and adopt the Water safety plan	All wards		Technical services
				Develop and adopt the Waste Water Risk Abatement plan	1-8, 10-11, 14-15		Technical services
				Development of the sewer master plan	All wards		Technical services
				Source funding for the refurbishment and upgrade of the Standerton WWTW	N/a		Technical services
				Secure the waste water treatment works and the sewer pump station	1-8, 10-11, 14-15		Technical services
		1.1.2 Provide and facilitate access to electricity for all targeted households	1.1.2.1 Provide the electricity infrastructure to all targeted households.	Electrification of 500 RDP houses in Standerton exrt. 8	8		Technical services
				Install bulk electricity for Standerton extension 8 development	8		Technical services
				Electrification of 150 RDP houses in extension 8	8		Technical services
				Electrification of 350 RDP houses in Standerton ext 8	8		Technical services
				Installation of dedicated electricity line to Standerton water treatment	8 and 10		Technical services
				Facilitate the Electrification of 5 households in Uys by Eskom	13		Technical services
				Facilitate the Electrification of 10 households in Hartebeesraai by Eskom	13		Technical services
				Facilitate the Electrification of 50 households in Lekwa infills by Eskom	13		Technical services
				Facilitate the provision of the electricity transformer by Sasol	1,2,4,5,6		Technical services
				Source funding for the replacement of old breakers and transformers	1-8, 10-11, 14-15		Technical services
				Source funding for the installation of new electricity infrastructure	1-8, 10-11, 14-15		Technical services
				Source funding for procuring tools, equipment and vehicles.	All wards		Technical services
				Replace the 1000 bridged electricity meters	1-8, 10-11, 14-15		Technical services
				Develop and implement a plan to minimize illegal connections	1-8, 10-11, 14-15		Technical services
				Repair and maintain the streetlights and traffic lights			Technical services
				Inspect, repair and maintain electricity infrastructure			Technical services
			1.1.2.2 Provide the bulk electricity service in terms of the municipal licence on electricity provision.	Purchase bulk electricity for provision to households serviced by the municipality	1-8, 10-11, 14-15		Technical services

			1.1.2.3 Facilitate the provision of alternative energy	Develop and adopt the energy plan	All wards		Technical services
				Complete the energy saving project	All wards	R 600,000.00	Technical services
			1.1.2.4 Facilitate and provide free basic electricity to all deserving households of Lekwa	Provide free basic electricity to all households that are identified by the indigent register	1-8, 10-11, 14-15		Finance department
		1.1.3 Reduce the road infrastructure backlog and maintain the existing infrastructure	1.1.3.1 Ensure the existence of a road infrastructure provision framework	Develop and adopt the road master plan	All wards		Technical services
				Develop and adopt the Integrated transport plan	All wards		Technical services
				Review the pavement management system plan	All wards		Technical services
			1.1.3.2 Construct new roads	Source funding for the development of the roads and storm water maintenance plan	N/a		Technical services
			1.1.3.3 Maintain the existing roads	Potholes patching	1-8, 10-11, 14-15		Technical services
				Road blading	11		Technical services
				Road gravelling	11		Technical services
				Repair the road intersection in Morgenzon	14		Technical services
				Source funding to repair the dilapidated transport amenities	All wards		Technical services
				Source funding for paving the gravel roads	1-8, 10-11, 14-15		Technical services
				Upgrade gravel roads to paved roads		R 2,800,000.00	Technical services
		1.1.4 Facilitate the reduction of the housing backlog	1.1.4.1 Ensure the existence of an updated Housing sector plan	Develop and adopt the housing sector plan	All wards		Planning and Economic development
			1.1.4.2 Housing backlog reduction reports submitted to council on a quarterly basis	Report to council on all housing projects being implemented	All wards	R 0.00	Planning and Economic development
				Provide the free property rates service to all household identified by the indigent register	1-8, 10-11, 14-15		Finance department
				Establish a functional Lekwa Housing Association	All wards	R 0.00	Planning and Economic development
				Facilitate the implementation of the IRDP phase 2: top structures in Standerton ext 8 by Human settlement	8		Planning and Economic development
				Facilitate the provision of engineering services for servicing 1000 residential stands under IRDP by human settlement	8		Planning and Economic development
				Facilitate the provision of 500 housing units by Human settlements	8		Planning and Economic development
				Facilitate the provision of 60 rental units by Human settlements	8		Planning and Economic development
				Facilitate the provision of the community residential units by Human settlements	8		Planning and Economic development
				Facilitate the implementation of Standerton Ext. 8 IRDP Phase 2, 300 top structures by Human settlements	8		Planning and Economic development
		1.1.5 Provide efficient waste collection and management service to all targeted household	1.1.5.1 Collect waste from all targeted households	Collect waste from all targeted households on a weekly basis	1-8, 10-11, 14-15		Community services
				Collect waste from all targeted business sites on a weekly basis	1-8, 10-11, 14-15		Community services
			1.1.5.2 Manage waste efficiently	Conduct waste management awareness campaigns	All wards		Community services
				Clean the CBD streets	All wards		Community services
2. MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	**2.1 Improved provision of all social services and infrastructure**	**3.1.1 Maintain and improve the municipal policies**	3.1.1.1 Review and adopt municipal policies	HR Related policies	N/A		Corporate services
				Review the municipal service charter	N/A		Corporate services
		3.1.2 Ensure effective and efficient human resources management	3.1.2.1 Strategically plan for the human resources	Review the HR Strategy	N/A		Corporate services
				Conduct monthly inspections and report to the OHS committee			Corporate services
				Workshop employees on consequence management			Corporate services
			3.1.2.2 Foster an IDP aligned municipal structure	Review the organisational structure	N/A		Corporate services
			3.1.2.3 Fill the budgeted vacant posts	2.1.2.3 Fill the budgeted vacant posts	N/A		Corporate services
			3.1.2.4 Implement the employment equity plan	Formulation, adoptions and implementation of the EEP	N/A		Corporate services
				Convene EEP forum meetings	N/A		Corporate services
			3.1.2.5 Report labour relations matters to council on a quarterly basis.	Maintain the functionality of the Local Labour Forum	N/A	R 0.00	Corporate services
				Compile quarterly labour relations reports to council	N/A	R 0.00	Corporate services
		3.1.3 Ensure effective and efficient human resource development	3.1.3.1 Ensure the existence of an updated WSP	Conduct the skills audit			Corporate services
				Develop and adopt the 2018/19 WSP	N/A		Corporate services
			3.1.3.2 Implement the WSP	Train staff according to the 17/18 WSP prescriptions	N/A		Corporate services
		3.1.4 Improve performance	3.1.4.1 Develop and adopt the performance management system	Review and adopt the performance management system	N/A		Office of the MM
			3.1.4.2 Set the municipal performance targets	Develop and adopt the organisational scorecards	N/A		Office of the MM
			3.1.4.3 Set the departmental performance targets	Develop and adopt the departmental scorecards	N/A		Office of the MM
			3.1.4.4 Align the service delivery targets with the budget	Develop and adopt the SDBIP	N/A		Office of the MM

			3.1.4.5 Achieve the individual commitment to set departmental targets	Sign the performance agreements	N/A		All departments
					N/A		All departments
			3.1.4.6 Monitor the achievement of the set targets	Compile the monthly departmental performance reports	N/A		All departments
				Cascade the PMS to the lower levels of management	N/A		Office of the MM
			3.1.4.7 Report performance to council	Compile and submit to council performance reports	N/A		Office of the MM
			3.1.4.8 Address areas of underperformance	Conduct quarterly performance assessments	N/A		Office of the MM
				Address areas of underperformance	N/A		Office of the MM
				Review the score cards	N/A		Office of the MM
		3.1.5 Improve information technology and document management systems	3.1.5.1 Install the municipal document management system	Install the municipal electronic document management system	N/A		Corporate services
			3.1.5.2 Upgrade the municipal IT infrastructure	Develop and adopt the ICT governance framework and strategy	N/A		Corporate services
				Upgrade the server room	N/A		Corporate services
				Develop, adopt and implement the disaster recovery policy	N/A		Corporate services
				Appoint the steering commitee	N/A		Corporate services
		3.1.6 Improve on customer care	3.1.6.1 Record and attend to customer complaints	Develop and update the customer complaints register.	N/A	R 0.00	Corporate services
				Establish and operationalize the municipal call centre	N/A		Corporate services
		3.2.1 Improve the audit opinion	3.2.1.1 Implement the Auditor general's report intervention plan	Implement the AG's intervention plan	N/A	R 0.00	Office of the MM
		3.2.2 Ensure the IDP aligned financial planning	3.2.2.1 Adopt the municipal IDP aligned annual budget	Compile and adopt the municipal budget	N/A	R 0.00	Finance department
			3.2.2.2 Adopt the municipal IDP aligned adjustment budget	Compile and adopt the municipal adjustment budget	N/A	R 0.00	Finance department
		3.2.3 Effectively and efficiently manage the expenditure of the municipality	3.2.3.1 Monitor the expenditure of the municipality's budget	Ensure that expenditure occurs as per the budget	N/A	R 0.00	All departments
			3.2.3.2 Pay all suppliers within a legislated period	Pay all suppliers within 30 days of invoicing	N/A	R 0.00	Finance department
			3.2.3.3 Conduct all expenditure reconciliations	Conduct monthly creditors reconciliations	N/A	R 0.00	Finance department
				Conduct monthly suspense reconciliations	N/A	R 0.00	Finance department
				Conduct monthly VAT reconciliations	N/A	R 0.00	Finance department
			3.2.3.4 Manage the municipal assets	Conduct monthly assets reconciliation	N/A	R 0.00	Finance department
				Conduct quarterly physical assets verifications	N/A	R 0.00	Finance department
				Update the fixed asset register on a monthly basis	N/A	R 0.00	Finance department
3. FINANCIAL VIABILITY AND MANAGEMENT	**3.2 Ensure a financially viable and sustainable municipality**	**3.2.7 Ensure a constant and accurate financial reporting.**	3.2.7.1 Perform monthly financial reporting	Compile monthly section 71 reports	N/A	R 0.00	Finance department
				Compile monthly grant registers	N/A	R 0.00	Finance department
				Conduct monthly grant reconciliations	N/A	R 0.00	Finance department
				Submit monthly IYM	N/A	R 0.00	Finance department
				Conduct monthly bank reconciliations	N/A	R 0.00	Finance department
				Conduct investment reconciliations	N/A	R 0.00	Finance department
				Conduct investment register updates	N/A	R 0.00	Finance department
			3.2.7.2 Perform quarterly financial reporting.	Compile a half yearly section 72 report	N/A	R 0.00	Finance department
				Compile quarterly section 52 reports	N/A	R 0.00	Finance department
			3.2.7.3 Perform annual financial reporting.	Compile the annual financial statements	N/A	R 0.00	Finance department
				Compile and adopt the annual report	N/A	R 0.00	Office of the MM
		3.2.6 Ensure that the municipality acquires goods and services in terms of supply chain regulations.	3.2.6.1 Manage the supply chain processes in accordance with the municipal regulations on supply chain management.	Issue orders as requisitions received from departments	N/A	R 0.00	Finance department
				Award bids as per approved and budgeted procurement plan	N/A	R 0.00	Finance department
				Compile monthly SCM reports	N/A	R 0.00	Finance department
				Compile quarterly SCM reports	N/A	R 0.00	Finance department
				Update the contract register on a monthly basis	N/A	R 0.00	Finance department
				Establish a contracts management committee	N/A		Finance department
				Conduct a due diligence exercise on all contracts	N/A		Finance department
		3.2.8 Ensure the existence of updated finance management strategies	3.2.8.1 Adopt an updated SCM framework.	Review and adopt the SCM framework	N/A		Finance department
			3.2.8.2 Adopt an updated fraud prevention plan.	Review and adopt the fraud prevention plan	N/A		Office of the MM
		3.2.4 Manage and increase the municipal revenue base	3.2.4.1 Improve the collection rate	Collect from debtors	N/A	R 0.00	Finance department
				Install Vodacom electricity smart meters for business and industrial customers			Finance department
				Install residential electricity prepaid meters			Technical services
				Replace the 2000 conventional electricity meters			Technical services
				Replace old water meters			Technical services
				Review the tariffs for water, sewerage and refuse removal			Finance department
				Review the policy for allow for upfront collection on service charges			Finance department
				Design and implement the campaign on payment of services			Finance department
				Operationalise the Sakhile offices pay-points			Finance department
				Introduce cut-offs to non paying customers			Finance department

				Handover the top 20 and 200 residential defaulting customers to legal collectors			Finance department
			3.2.4.2 Conduct all revenue reconciliations	Conduct monthly debtors reconciliations	N/A	R 0.00	Finance department
				Conduct monthly valuations roll reconciliations	N/A	R 0.00	Finance department
				Conduct monthly valuation deposits reconciliations	N/A	R 0.00	Finance department
				Conduct monthly unallocated receipts reconciliations	N/A	R 0.00	Finance department
				Update the investment register monthly	N/A	R 0.00	Finance department
			3.2.5.1 Reduce the Eskom debt account	Ring fence the electricity revenue	N/A		Finance department
			3.2.5.2 Curb the escalation of the ESKOM account	Install a bulk meter for unit consumption verification			**Technical services**
				Install load shifting devices on substation to shift the load during peak hours			**Technical services**
		3.2.5 Reduce the municipal debt		Introduce peak and off peak tariffs to all consumers			Finance department
				Review the court judgment			Finance department
	3.3 Ensure participative, transparent and accountable governance		3.3.1.1 Ensure the existence of the guiding document for all municipal public participation activities	Develop and adopt the public participation strategy	N/A		Office of the MM
		3.3.1 Improve the public participation and communication processes		Convene the IDP/ public participation activities	N/A		Office of the MM
				Convene the Mayoral izimbizo	N/A		Office of the MM
			3.3.1.2 Ensure the existence of the municipal communications functioning	Develop and adopt the Communication strategy	N/A		Office of the MM
				Design, develop and distribute quarterly newsletters	N/A		Office of the MM
				Perform quarterly municipal website updates	N/A		Office of the MM
				Participate in the IGR activities	N/A	R 0.00	All departments
			3.3.2.1 Ensure the IDPRF functionality.	Hold IDPRF quarterly meetings	N/A	R 0.00	Planning and Economic development
			3.3.2.2 Ensure the functionality of ward committees.	Develop the ward committee operational plan	N/A		Office of the MM
				Convene monthly ward committee meetings	N/A		Office of the MM
		3.3.2 Ensure the existence and functionality of the public participation structures			N/A	R 0.00	Office of the MM
				Submit quarterly reports to council on ward committees	N/A	R 0.00	Office of the MM
			3.3.2.3 Ensure the functionality of the youth council.	Facilitate the seating of quarterly youth council meetings	N/A	R 0.00	Office of the MM
			3.3.2.4 Ensure the functionality of the gender, elderly, children and disability forums	Hold quarterly meetings for the women's forum	N/A	R 0.00	Office of the MM
				Hold quarterly meetings for the PLD's forum	N/A	R 0.00	Office of the MM
				Hold quarterly meetings of the elderly people forum	N/A	R 0.00	Office of the MM
				Convene children quarterly forum meetings	N/A	R 0.00	Office of the MM
				Develop and adopt the youth development plan	N/A		Office of the MM
				Design and implement the bursary and scholarship programme	N/A		Office of the MM
4. GOOD GOVERNANCE AND COMMUNITY PARTICIPATION	**3.3 Ensure participative, transparent and accountable governance**	**4.1.2 Ensure the empowerment of youth , women and people living with disabilities**	4.1.2.1 Implement the youth development plan	Facilitate the implementation of the community scholarship scheme by Anglo-American	N/A		Office of the MM
				Facilitate the implementation of the Learner-teacher development programme for Maths by Anglo-American	N/A		Office of the MM
			4.1.2.2 Implement the women empowerment plan	Develop and adopt the women empowerment plan	N/A		Office of the MM
			4.2.2.1 Ensure the existence and implementation of an updated Local Economic Development strategy.	Host the economy indaba	N/A		Planning and economic development
			4.1.2.3 Implement the PLD empowerment plan	Develop and adopt the people living with disabilities empowerment plan	N/A		Office of the MM
			3.3.3.1 Ensure that all council structures meetings seat.	Convene monthly portfolio committee meetings	N/A	R 0.00	Corporate services
				Convene meetings of the Mayor, Speaker, chief whip and manager.	N/A	R 0.00	Office of the MM
				Convene mayoral committee meetings	N/A	R 0.00	Office of the MM
		3.3.3 Ensure functional municipal structures		Convene quarterly council meetings	N/A	R 0.00	Office of the MM
				Convene quarterly Audit committee meetings	N/A		Office of the MM
				Convene quarterly MPAC meetings	N/A	R 0.00	Office of the MM
				Convene ward councilors forum meetings	N/A	R 0.00	Office of the MM
				Convene geographical names committee meetings	N/A	R 0.00	Office of the MM
			3.3.3.2 Ensure internal audit reporting.	Compile and submit quarterly internal audit reports to the Audit committee	N/A	R 0.00	Municipal manager
			3.3.3.3 Ensure oversight reporting.	Compile the oversight report	N/A	R 0.00	Office of the MM
			3.2.8.3 Ensure the existence of the risk management guideline	Develop, adopt and implement the Risk management framework and strategy	N/A		Municipal manager
			2.1.3.1 Implement the HIV/AIDS plan	Design and implement HIV/AIDS awareness campaigns	N/A		Office of the MM
				Distribute condoms to all high transmission areas	N/A	R 0.00	Office of the MM
		2.1.3 Ensure the municipal contribution to HIV/AIDS	2.1.3.2 Submit quarterly reports to council on HIV/AIDS	Compile and submit quarterly reports to council on HIV/AIDS	N/A	R 0.00	Office of the MM
			2.1.3.3 Maintain the functionality of the Local AIDS council	4.2.1.3 Maintain the functionality of the Local AIDS council	N/A	R 0.00	Office of the MM
5. LOCAL ECONOMIC DEVELOPMENT	**3.1 Ensure a sustainable working environment**	**4.1.1 Improve the community skills base**	4.1.1.1 Implement the community skills development plan	Develop and adopt the community skills development plan	N/A		Planning and Economic development
	3.2 Ensure a financially viable and sustainable	**4.2.1 Implement the EPWP programme**	4.2.1.1 Create EPWP jobs.	Create EPWP jobs	N/A		Planning and Economic development

	municipality	**4.2.2 Strategically plan for the local economic development**	4.2.2.1 Ensure the existence and implementation of an updated Local Economic Development strategy.	Development of LED strategy	N/A		Planning and Economic development
				Develop and adopt the Incentive and investment strategy	N/A		Planning and Economic development
				Facilitate the development of the Standerton Mall	10	R 0.00	Planning and Economic development
				Facilitate the development of the Sakhile ext. 4 Mall	11	R 0.00	Planning and Economic development
				Facilitate the development of the truck stop	10		Planning and Economic development
				Facilitate the development of the Morgenzon recycling project	14		Planning and Economic development
				Convene the LED forum meetings	N/A	R 0.00	Planning and Economic development
				Development of Rural Development Plan	Rural wards		Planning and Economic development
		4.2.3 facilitate the implementation of the CWP	4.2.3.1 Submit quarterly CWP reports to council.	Compile and submit quarterly reports to council on CWP	N/A	R 0.00	Planning and Economic development
		4.2.4 Coordinate the fight against poverty	4.2.4.1 Implement the poverty alleviation plan	Develop and adopt the poverty alleviation plan	N/A		Planning and Economic development
		4.2.5 Unlock the agricultural potential	4.2.5.1 Ensure the existence of an updated agricultural plan.	Develop and adopt the Agricultural Plan	N/A		Planning and Economic development
				Facilitate the implementation of the Agro-processing project by Anglo-American	All wards		Planning and Economic development
		4.2.6 Promote the mining activities	4.2.6.1 Submit quarterly mining applications reports to council.	Compile and submit quarterly reports to council on mining applications	N/A	R 0.00	Planning and Economic development
		4.2.7 Facilitate SMME development	4.2.7.1 Ensure the existence of the SMME development framework.	Develop, adopt and implement the SMME development Framework	N/A		Planning and Economic development
				Skills audit and skills development for SMMEs (training/workshop)			Planning and Economic development
		4.2.8 Promote Lekwa to be a tourist destination.	4.2.8.1 Ensure the existence of the tourism sector plan	Adoption of the Tourism Sector and branding strategy	N/A		Planning and Economic development
				Make a contribution to the tourism bureau	N/A		Planning and Economic development
	4.1 Achieve a holistic human development and capacitation for the realisation of skilled and employable workforce	**2.1.1 Provide the library services**	2.1.1.1 Ensure the provision of the library services to the minimum standards.	Maintain the current library service provision	N/A		Community services
		2.1.2 Facilitate the provision of community facilities	2.1.2.1 Construct new community facilities and maintain the existing facilities and services	Prepare graves and maintain the cemetery			Community services
				Provide the cemetery space	N/A	R 0.00	Planning and Economic development
	4.2 Create employment opportunities	**2.1.4 Improve on road safety**	4.2.2.1 Exercise the traffic law enforcement	Issue traffic fines	N/A	R 0.00	Community services
				Repair and paint road sign signs and markings	N/A	R 0.00	Community services
				Collection and capturing of section 56 and road accident forms	N/A	R 0.00	Community services
				Conduct road blocks	N/A	R 0.00	Community services
		2.1.5 Ensure the municipal contribution to community safety	2.1.5.1 Contribute to crime prevention	Attend community policing forum meetings	N/A	R 0.00	Community services
			2.1.5.2 Submit quarterly reports to council on community safety	Compile and submit quarterly reports to council on community safety	N/A	R 0.00	Community services
		2.1.6 Facilitate the provision of sports and recreations facilities		Maintenance of Sports and Recreation Facilities	N/A		Community services
				Upgrade the Sakhile combine sports facility		R 1,710,000.00	Technical services
			2.1.6.2 Maintain the sports and recreation facilities	refurbish and upgrade the Mahala park soccer field		R 1,501,700.00	Technical services
		2.1.7 Design and implement sports, arts and heritage celebration programs	2.1.7.1 Implement the municipal sports, arts and heritage celebration programme	Host the Grootdam Dam cultural festival (GSDM)	N/A		Office of the MM
6. SPATIAL RATIONALE	**5.1 Realise a complete environmental protection**	**5.1.1 Improve community awareness on environmental protection**	5.1.1.1 Design and implement the community awareness programme on environmental protection	Provide Environmental education in all wards	N/A		Planning and Economic development
	5.2 Facilitate a creation of a disaster ready community	**5.2.1 Reduce community vulnerability to disasters**	5.2.1.1 Implement the municipal disaster management plan	Establishing the Disaster Management Forum of Lekwa	N/A	R 0.00	Community services
				Hold quarterly meetings for the disaster management forum	N/A	R 0.00	Community services
				Develop and adopt the municipal disaster management plan	N/A		Community services
				Provide the emergency and fire rescue services	N/A	R 0.00	Community services
	5.3 Ensure an integrated and aligned development planning	**5.3.1. Ensure the existence of the municipal development spatial reference**	5.3.1.1 Adopt an updated SDF	Review and adopt the SDF	N/A		Planning and Economic development

		5.3.2 Ensure the existence of the municipal land use guideline	5.3.2.1 Review and Implement the municipality's Town Planning Scheme	Operationalise the land and asset management system (GIS) and electronic land use management systems	N/A		Planning and Economic development
				Development of the revised precinct plans	N/A		Planning and Economic development
				Development of River Park			Planning and Economic development
				Development of regional cemetery (Standerton and Morgenzon)	N/A	R 0.00	Planning and Economic development
				Approve building plans	All wards	R 0.00	Planning and Economic development
				Relocate , formalize and upgrade informal settlements	N/A	R 0.00	Planning and Economic development
				Develop and adopt the Encroachment policy	N/A	R 0.00	Planning and Economic development
		5.3.3 Promote the municipal integrated planning	5.3.3.1 Review and adopt the IDP	Develop and adopt the 2019/20 IDP	N/A		Office of the MM
		5.3.4 Enable access to land and land tenure	5.3.4.1 Improve the land tenure and ownership levels	Lease farms for grazing purposes	N/A	R 0.00	Planning and Economic development
				Facilitate the issuing of tittle deeds by human settlement	8	R 0.00	Planning and Economic development
				Subdivision of erf 8148 & 8149 Sakhile Ext 5 to create 50 residential stands			Planning and Economic development
				Subdivision of erf 1982 Standerton Ext 4 to create 50 residential stands			Planning and Economic development
				Subdivision of erf 2731 Standerton Ext 4 to create 95 residential stands			Planning and Economic development
				Subdivision of erf 4592 Sakhile Ext 4 to create 8 church stands			Planning and Economic development
				Usage of public open space for community gardening			Planning and Economic development
				Transfer of state owned land in Standerton			Planning and Economic development
				Disposal of municipal industrial stands in Standerton Ext 1 and Morgenzon Ext 1			Planning and Economic development
				Basic Assessment and Subdivision of erf 1071 Standerton Ext 4 to create 49 residential stands			Planning and Economic development
				Identification and subdivision of properties zoned "municipal" in all areas within Lekwa			Planning and Economic development
				Finalisation of Thuthukani hand over to get access to land	13		Planning and Economic development
				Servicing of 500 residential stands in Standerton Ext 8. To cater for the gap housing market.	8		Planning and Economic development

4 OUR BUDGET

Description	Budget Year 2017/18	Budget Year 2018/19	Budget Year +1 2019/20
Total Revenue (excluding capital transfers and contributions)	632,921 000	817 260 000	848,882 000
Total Expenditure	858,699 000	864,257 000	935,813 000
Surplus/(Deficit) for the year	**(225,779 000)**	**(46 997 0000)**	**(86,931 000)**

4.1 BUDGET SUMMARY

4.1.1 Revenue by source

Service charges - water revenue	2	35,000	49,896	66,125	70,984	71,643	71,217	68,439	68,225
Service charges - sanitation revenue	2	20,495	21,062	27,439	39,300	28,534	36,759	39,773	43,193
Service charges - refuse revenue	2	14,700	13,825	15,563	23,124	16,585	17,938	19,251	20,660
Service charges - other									
Rental of facilities and equipment		1,721	2,402	1,811	682	1,072	2,000	2,148	2,308
Interest earned - external investments				2,239	70	70			
Interest earned - outstanding debtors		26,108	36,611	35,469	33,666	45,582	48,971	52,556	56,404
Dividends received									
Fines, penalties and forfeits		3,628	3,585	3,591	463	463	350	377	406
Licences and permits									
Agency services		26,108	36,611	24,687	18,470	–			
Transfers and subsidies		87,568	85,228	88,877	97,113	97,113	111,528	121,711	133,458
Other revenue	2	30,605	48,011	6,087	4,895	2,620	55,912	34,044	34,379
Gains on disposal of PPE									
Total Revenue (excluding capital transfers and contributions)		**601,723**	**607,901**	**571,791**	**679,949**	**632,921**	**817,260**	**848,882**	**912,348**
Expenditure By Type									
Employee related costs	2	128,931	140,325	196,887	174,061	194,586	184,776	200,044	217,365
Remuneration of councillors		9,287	10,287	10,592	13,866	11,065	12,627	13,622	14,693
Debt impairment	3	85,052	100,460	98,036	67,948	67,948	#REF!	#REF!	#REF!
Depreciation & asset impairment	2	89,930	86,248	81,562	87,223	87,223	94,027	101,738	110,488

4.1.2 Revenue by standard classification

MP305 Lekwa - Table A2 Budgeted Financial Performance (revenue and expenditure by functional classification)

Functional Classification Description	2014/15	2015/16	2016/17	Current Year 2017/18		2018/19 Medium Term Revenue & Expenditure Framework		
R thousand	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Revenue - Functional								
Governance and administration	**200,942**	**185,686**	**225,245**	**200,330**	**216,883**	**241,134**	**262,071**	**284,163**
Executive and council	88,384	82,903	131,795	93,976	93,875	–	–	–
Finance and administration	112,558	102,783	93,450	106,355	123,007	241,134	262,071	284,163
Internal audit	–	–	–	–	–	–	–	–
Community and public safety	**357**	**385**	**377**	**420**	**248**	**248**	**269**	**292**
Community and social services	307	297	329	351	211	207	224	243
Sport and recreation	18	35	31	51	–	–	–	–
Public safety	32	53	18	18	37	41	45	49
Housing	–	–	–	–	–	–	–	–
Health	–	–	–	–	–	–	–	–
Economic and environmental services	**18,967**	**78,265**	**33,731**	**21,475**	**4,890**	**57,268**	**34,233**	**34,514**
Planning and development	1,343	5	43	1,506	1,642	52,383	30,231	30,249
Road transport	17,624	78,261	33,689	19,969	3,248	4,885	4,002	4,265
Environmental protection	–	–	–	–	–	–	–	–
Trading services	**381,456**	**343,564**	**357,968**	**457,724**	**410,900**	**518,610**	**552,309**	**593,379**
Energy sources	305,006	258,772	248,828	322,250	294,226	392,656	424,802	461,253
Water management	39,206	49,900	66,129	73,044	71,555	71,251	68,476	68,265
Waste water management	22,499	21,062	27,439	39,300	28,534	36,759	39,773	43,193
Waste management	14,745	13,830	15,572	23,130	16,585	17,944	19,258	20,668
Other	–	–	–	–	–	–	–	–
Total Revenue - Functional	**601,723**	**607,901**	**617,322**	**679,949**	**632,921**	**817,260**	**848,882**	**912,348**

4.1.3 Grants and subsidies

MP305 Lekwa - Supporting Table SA18 Transfers and grant receipts

Description	2014/15	2015/16	2016/17	Current Year 2017/18		2018/19 Medium Term Revenue & Expenditure Framework		
R thousand	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
RECEIPTS:								
Operating Transfers and Grants								
National Government:	**88,758**	**86,401**	**88,877**	**96,661**	**96,661**	**110,026**	**120,269**	**131,944**
Local Government Equitable Share	85,034	82,889	86,240	93,948	93,948	107,256	118,034	129,277
Finance Management	1,600	1,600	1,625	1,700	1,700	1,770	2,235	2,667
Municipal Systems Improvement	934	739			–			
EPWP Incentive	1,190	1,173	1,012	1,013	1,013	1,000		
Total Operating Transfers and Grants	**88,758**	**86,401**	**88,877**	**96,661**	**96,661**	**110,026**	**120,269**	**131,944**
Capital Transfers and Grants								
National Government:	**40,091**	**29,648**	**45,531**	**67,293**	**67,293**	**56,034**	**69,964**	**75,613**
Municipal Infrastructure Grant (MIG)	38,591	27,978	38,531	29,293	29,293	30,034	28,844	30,283
Water Service Infrastructure Grant				30,000	30,000	20,000	30,000	31,650
Integrated National Electrification Progra	1,500	1,670	7,000	8,000	8,000		5,120	7,680
Energy Efficiency and Demand Side Management Grant						6,000	6,000	6,000
Total Capital Transfers and Grants	**40,091**	**29,648**	**45,531**	**67,293**	**67,293**	**56,034**	**69,964**	**75,613**
TOTAL RECEIPTS OF TRANSFERS & G	**128,849**	**116,049**	**134,408**	**163,954**	**163,954**	**166,060**	**190,233**	**207,557**

4.1.4 Expenditure by type

MP305 Lekwa - Table A4 Budgeted Financial Performance (revenue and expenditure)								
Description	2014/15	2015/16	2016/17	Current Year 2017/18		2018/19 Medium Term Revenue & Expenditure Framework		
R thousand	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Expenditure By Type								
Employee related costs	128,931	140,325	196,887	174,061	194,586	184,776	200,044	217,365
Remuneration of councillors	9,287	10,287	10,592	13,866	11,065	12,627	13,622	14,693
Debt impairment	85,052	100,460	98,036	67,948	67,948	110,159	118,908	128,688
Depreciation & asset impairment	89,930	86,248	81,562	87,223	87,223	94,027	101,738	110,488
Finance charges	27,401	40,949	64,214	30,000	64,606	–	–	–
Bulk purchases	223,284	301,310	338,113	360,820	326,631	367,958	398,132	432,373
Other materials	5,904	3,696	4,103	11,995	–	4,205	4,558	4,956
Contracted services	53,477	67,330	35,502	87,779	84,823	22,117	22,489	22,480
Transfers and subsidies	–	–	–	–	–	–	–	–
Other expenditure	147,316	65,322	98,803	87,427	21,816	70,414	76,323	82,876
Loss on disposal of PPE								
Total Expenditure	**770,582**	**815,928**	**927,812**	**921,119**	**858,699**	**866,284**	**935,813**	**1,013,918**

4.1.5 Expenditure by standard classification

MP305 Lekwa - Table A2 Budgeted Financial Performance (revenue and expenditure by functional classification)

Functional Classification Description	2014/15	2015/16	2016/17	Current Year 2017/18		2018/19 Medium Term Revenue & Expenditure Framework		
R thousand	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Expenditure - Functional								
Governance and administration	**246,426**	**217,545**	**210,080**	**245,163**	**272,258**	**226,550**	**244,094**	**264,153**
Executive and council	145,407	25,428	38,727	126,706	152,352	149,367	160,381	174,699
Finance and administration	101,019	192,117	171,353	118,457	119,906	77,184	83,713	89,454
Internal audit	–	–	–	–	–	–	–	–
Community and public safety	**21,722**	**28,054**	**37,781**	**34,530**	**28,903**	**27,050**	**28,988**	**30,391**
Community and social services	4,241	4,409	5,448	5,612	5,713	5,768	6,250	6,794
Sport and recreation	2,819	8,240	9,659	9,269	8,549	8,413	9,869	10,728
Public safety	14,404	15,157	20,130	16,976	14,640	12,869	12,869	12,869
Housing	51	12	2,543	2,674	–	–	–	–
Health	208	235	–	–	–	–	–	–
Economic and environmental services	**28,069**	**28,172**	**35,832**	**39,684**	**43,013**	**46,621**	**50,492**	**54,881**
Planning and development	4,258	5,066	8,495	12,920	14,079	18,933	20,509	22,295
Road transport	23,811	23,106	27,337	26,763	28,934	27,688	29,983	32,586
Environmental protection	–	–	–	–	–	–	–	–
Trading services	**469,416**	**536,745**	**638,530**	**596,144**	**514,525**	**566,063**	**612,239**	**664,493**
Energy sources	388,646	323,292	396,036	411,588	406,875	452,773	489,914	532,062
Water management	37,801	78,417	99,445	118,962	78,197	70,699	76,316	82,588
Waste water management	16,177	10,620	18,580	30,514	7,936	12,005	12,999	14,126
Waste management	26,792	124,416	124,468	35,080	21,517	30,585	33,010	35,717
Other	**4,949**	**5,413**	**5,588**	**5,598**	**–**	**–**	**–**	**–**
Total Expenditure - Functional	**770,582**	**815,928**	**927,812**	**921,119**	**858,699**	**866,284**	**935,813**	**1,013,918**

4.1.6 Capital expenditure by vote and function

2018/19 CAPITAL EXPENDITURE
R 55,532,3000.00

MP305 Lekwa - Table A5 Budgeted Capital Expenditure by vote, functional classification and funding

Vote Description	2014/15	2015/16	2016/17	Current Year 2017/18		2018/19 Medium Term Revenue & Expenditure Framework		
R thousand	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Single-year expenditure *to be appropriated*								
Vote 2 - Budget and Treasury Office	–	–	402	1,500	19,764	–	–	–
Vote 3 - Corporate Services	–	–	1,293	–	4,754	–	–	–
Vote 4 - Community Services	–	–	11,009	–	2,500	3,212	–	–
Vote 5 - Roads	–	–	486	1,013	11,013	9,280	–	–
Vote 7 - Electricity	–	–	6,821	8,000	10,640	6,000	11,120	13,680
Vote 8 - Water	16,483	5,951	19,634	27,828	17,828	15,000	25,402	26,769
Vote 9 - Waste Water Management	16,106	20,628	7,418	30,000	30,000	20,000	30,000	31,650
Vote 10 - Waste Management	–	–	–	–	3,500	–	–	–
Capital single-year expenditure sub-total	**32,589**	**26,579**	**47,063**	**68,341**	**100,000**	**53,491**	**66,522**	**72,099**
Total Capital Expenditure - Vote	**32,589**	**26,579**	**47,063**	**68,341**	**100,000**	**53,491**	**66,522**	**72,099**
Capital Expenditure - Functional								
Governance and administration	**–**	**–**	**1,695**	**1,500**	**24,518**	**–**	**–**	**–**
Finance and administration			1,695	1,500	24,518			
Community and public safety	**–**	**–**	**11,009**	**–**	**2,500**	**3,212**	**–**	**–**
Community and social services					2,000			
Sport and recreation			11,009		–	3,212		
Housing					500			
Economic and environmental services	**–**	**–**	**486**	**1,013**	**11,013**	**9,280**	**2,000**	**2,000**
Road transport			486	1,013	11,013	9,280	2,000	2,000
Trading services	**32,589**	**26,579**	**33,873**	**65,828**	**61,968**	**41,000**	**66,522**	**72,099**
Energy sources			6,821	8,000	10,640	6,000	11,120	13,680
Water management	16,483	5,951	19,634	27,828	17,828	15,000	25,402	26,769
Waste water management	16,106	20,628	7,418	30,000	30,000	20,000	30,000	31,650
Waste management					3,500			
Total Capital Expenditure - Functional	**32,589**	**26,579**	**47,063**	**68,341**	**100,000**	**53,491**	**68,522**	**74,099**
Funded by:								
National Government	32,589	26,579	44,883	66,841	66,841	53,491	68,522	74,099
Transfers recognised - capital	**32,589**	**26,579**	**44,883**	**66,841**	**66,841**	**53,491**	**68,522**	**74,099**

5 MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED BY SOURCE

5.1 Monthly revenue projection by source

MP305 Lekwa - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Revenue By Source															
Property rates	6,710	6,710	6,710	6,710	6,710	6,710	6,710	6,710	6,710	6,710	6,710	6,710	80,520	86,417	92,746
Service charges - electricity revenue	32,672	32,672	32,672	32,672	32,672	32,672	32,672	32,672	32,672	32,672	32,672	32,672	392,065	424,166	460,569
Service charges - water revenue	5,935	5,935	5,935	5,935	5,935	5,935	5,935	5,935	5,935	5,935	5,935	5,935	71,217	68,439	68,225
Service charges - sanitation revenue	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	36,759	39,773	43,193
Service charges - refuse revenue	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	17,938	19,251	20,660
Service charges - other	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment	167	167	167	167	167	167	167	167	167	167	167	167	2,000	2,148	2,308
Interest earned - external investments	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Interest earned - outstanding debtors	4,081	4,081	4,081	4,081	4,081	4,081	4,081	4,081	4,081	4,081	4,081	4,081	48,971	52,556	56,404
Dividends received	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits	29	29	29	29	29	29	29	29	29	29	29	29	350	377	406
Licences and permits	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Agency services	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers and subsidies	9,294	9,294	9,294	9,294	9,294	9,294	9,294	9,294	9,294	9,294	9,294	9,294	111,528	121,711	133,458
Other revenue	22,365				16,774				16,774			–	55,912	34,044	34,379
Gains on disposal of PPE												–	–	–	–
Total Revenue (excluding capital transfers	**85,810**	**63,446**	**63,446**	**63,446**	**80,219**	**63,446**	**63,446**	**63,446**	**80,219**	**63,446**	**63,446**	**63,446**	**817,260**	**848,882**	**912,348**

QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
R 212 702 000	R 207 111 000	R 207 111 000	R 190 338 000

2018/19 Revenue
R 817 260 000

5.2 Monthly revenue by standard classification

MP305 Lekwa - Supporting Table SA27 Budgeted monthly revenue and expenditure (functional classification)

Description	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year	Budget Year +1	Budget Year +2
Revenue - Functional															
Governance and administration	#####	#####	#####	#####	**20,095**	**20,095**	#####	**20,095**	#####	#####	#####	#####	**241,134**	**262,071**	**284,163**
Executive and council	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Finance and administration	#####	#####	#####	#####	20,095	20,095	#####	20,095	#####	#####	#####	#####	241,134	262,071	284,163
Internal audit	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Community and public safety	**21**	**21**	**21**	**21**	**21**	**21**	**21**	**21**	**21**	**21**	**21**	**21**	**248**	**269**	**292**
Community and social services	17	17	17	17	17	17	17	17	17	17	17	17	207	224	243
Sport and recreation	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Public safety	3	3	3	3	3	3	3	3	3	3	3	3	41	45	49
Housing	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Health	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Economic and environmental s	**4,772**	**4,772**	**4,772**	**4,772**	**4,772**	**4,772**	**4,772**	**4,772**	**4,772**	**4,772**	**4,772**	**4,772**	**57,268**	**34,233**	**34,514**
Planning and development	4,365	4,365	4,365	4,365	4,365	4,365	4,365	4,365	4,365	4,365	4,365	4,365	52,383	30,231	30,249
Road transport	407	407	407	407	407	407	407	407	407	407	407	407	4,885	4,002	4,265
Environmental protection	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Trading services	#####	#####	#####	#####	**43,218**	**43,218**	#####	**43,218**	#####	#####	#####	#####	**518,610**	**552,309**	**593,379**
Energy sources	#####	#####	#####	#####	32,721	32,721	#####	32,721	#####	#####	#####	#####	392,656	424,802	461,253
Water management	5,938	5,938	5,938	5,938	5,938	5,938	5,938	5,938	5,938	5,938	5,938	5,938	71,251	68,476	68,265
Waste water management	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	3,063	36,759	39,773	43,193
Waste management	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	17,944	19,258	20,668
Other												–	**–**	**–**	**–**
Total Revenue - Functional	#####	#####	#####	#####	**68,105**	**68,105**	#####	**68,105**	#####	#####	#####	#####	**817,260**	**848,882**	**912,348**

5.3 Month revenue cash flow projections

MP305 Lekwa - Supporting Table SA30 Budgeted monthly cash flow															
MONTHLY CASH FLOWS	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Cash Receipts By Source													1		
Property rates	4,026	4,026	4,026	4,026	4,026	4,026	4,026	4,026	4,026	4,026	4,026	4,026	48,312	64,813	74,197
Service charges - electricity revenue	28,098	28,098	28,098	28,098	28,098	28,098	28,098	28,098	28,098	28,098	28,098	28,098	337,176	424,166	460,569
Service charges - water revenue	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	3,680	44,155	58,858	62,767
Service charges - sanitation revenue	2,389	2,389	2,389	2,389	2,389	2,389	2,389	2,389	2,389	2,389	2,389	2,389	28,672	34,205	38,874
Service charges - refuse revenue	747	747	747	747	747	747	747	747	747	747	747	747	8,969	14,438	17,561
Rental of facilities and equipment	167	167	167	167	167	167	167	167	167	167	167	167	2,000	2,148	2,308
Interest earned - outstanding debtors	1,020	1,020	1,020	1,020	1,020	1,020	1,020	1,020	1,020	1,020	1,020	1,020	12,243	21,022	28,202
Fines, penalties and forfeits	29	29	29	29	29	29	29	29	29	29	29	29	350	377	406
Transfer receipts - operational	44,611				33,458				33,458			–	111,528	121,711	133,458
Other revenue	4,659	4,659	4,659	4,659	4,659	4,659	4,659	4,659	4,659	4,659	4,659	4,659	55,912	34,044	34,379
Cash Receipts by Source	**89,427**	**44,816**	**44,816**	**44,816**	**78,274**	**44,816**	**44,816**	**44,816**	**78,274**	**44,816**	**44,816**	**44,816**	**649,316**	**775,782**	**852,721**
Other Cash Flows by Source															
Transfer receipts - capital	22,414				16,810				16,810			–	56,034	69,964	75,613
Total Cash Receipts by Source	**111,840**	**44,816**	**44,816**	**44,816**	**95,084**	**44,816**	**44,816**	**44,816**	**95,084**	**44,816**	**44,816**	**44,816**	**705,350**	**845,746**	**928,334**

6 MONTHLY PROJECTIONS OF OPERATING EXPENDITURE BY VOTE

6.1 Monthly expenditure projection by type

MP305 Lekwa - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Expenditure By Type															
Employee related costs	15,398	15,398	15,398	15,398	15,398	15,398	15,398	15,398	15,398	15,398	15,398	15,398	184,776	200,044	217,365
Remuneration of councillors	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	12,627	13,622	14,693
Debt impairment	9,180	9,180	9,180	9,180	9,180	9,180	9,180	9,180	9,180	9,180	9,180	9,180	110,159	118,908	128,688
Depreciation & asset impairment	7,836	7,836	7,836	7,836	7,836	7,836	7,836	7,836	7,836	7,836	7,836	7,836	94,027	101,738	110,488
Finance charges	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Bulk purchases	30,663	30,663	30,663	30,663	30,663	30,663	30,663	30,663	30,663	30,663	30,663	30,663	367,958	398,132	432,373
Other materials	350	350	350	350	350	350	350	350	350	350	350	350	4,205	4,558	4,956
Contracted services	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	22,117	22,489	22,480
Transfers and subsidies	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other expenditure	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	70,414	76,323	82,876
Loss on disposal of PPE	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Expenditure	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**866,284**	**935,813**	**1,013,918**

QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
R 216 570 000	R 216 570 000	R 216 570 000	R 216 570 000

2018/19 EXPENDITURE
R 866 280 000

6.2 Monthly expenditure projection by standard classification

MP305 Lekwa - Supporting Table SA27 Budgeted monthly revenue and expenditure (functional classification)

Description	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Expenditure - Functional															
Governance and administration	**18,879**	**18,879**	**18,879**	**18,879**	**18,879**	**18,879**	**18,879**	**18,879**	**18,879**	**18,879**	**18,879**	**18,879**	**226,550**	**244,094**	**264,153**
Executive and council	12,447	12,447	12,447	12,447	12,447	12,447	12,447	12,447	12,447	12,447	12,447	12,447	149,367	160,381	174,699
Finance and administration	6,432	6,432	6,432	6,432	6,432	6,432	6,432	6,432	6,432	6,432	6,432	6,432	77,184	83,713	89,454
Internal audit	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Community and public safety	**2,254**	**2,254**	**2,254**	**2,254**	**2,254**	**2,254**	**2,254**	**2,254**	**2,254**	**2,254**	**2,254**	**2,254**	**27,050**	**28,988**	**30,391**
Community and social services	481	481	481	481	481	481	481	481	481	481	481	481	5,768	6,250	6,794
Sport and recreation	701	701	701	701	701	701	701	701	701	701	701	701	8,413	9,869	10,728
Public safety	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	12,869	12,869	12,869
Housing	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Health	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services	**3,885**	**3,885**	**3,885**	**3,885**	**3,885**	**3,885**	**3,885**	**3,885**	**3,885**	**3,885**	**3,885**	**3,885**	**46,621**	**50,492**	**54,881**
Planning and development	1,578	1,578	1,578	1,578	1,578	1,578	1,578	1,578	1,578	1,578	1,578	1,578	18,933	20,509	22,295
Road transport	2,307	2,307	2,307	2,307	2,307	2,307	2,307	2,307	2,307	2,307	2,307	2,307	27,688	29,983	32,586
Environmental protection	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Trading services	**47,172**	**47,172**	**47,172**	**47,172**	**47,172**	**47,172**	**47,172**	**47,172**	**47,172**	**47,172**	**47,172**	**47,172**	**566,063**	**612,239**	**664,493**
Energy sources	37,731	37,731	37,731	37,731	37,731	37,731	37,731	37,731	37,731	37,731	37,731	37,731	452,773	489,914	532,062
Water management	5,892	5,892	5,892	5,892	5,892	5,892	5,892	5,892	5,892	5,892	5,892	5,892	70,699	76,316	82,588
Waste water management	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,005	12,999	14,126
Waste management	2,549	2,549	2,549	2,549	2,549	2,549	2,549	2,549	2,549	2,549	2,549	2,549	30,585	33,010	35,717
Other												–	–	–	–
Total Expenditure - Functional	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**72,190**	**866,284**	**935,813**	**1,013,918**

6.3 Monthly expenditure cash flow projection

MP305 Lekwa - Supporting Table SA30 Budgeted monthly cash flow															
MONTHLY CASH FLOWS	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Cash Payments by Type															
Employee related costs	15,229	15,229	15,229	15,229	15,229	15,229	15,229	15,229	15,229	15,229	15,229	15,229	182,749	199,798	217,099
Remuneration of councillors	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	1,052	12,627	13,622	14,693
Finance charges	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Bulk purchases - Electricity	28,556	28,556	28,556	28,556	28,556	28,556	28,556	28,556	28,556	28,556	28,556	28,556	342,671	370,771	402,658
Bulk purchases - Water & Sewer	2,107	2,107	2,107	2,107	2,107	2,107	2,107	2,107	2,107	2,107	2,107	2,107	25,287	27,361	29,715
Other materials	350	350	350	350	350	350	350	350	350	350	350	350	4,205	4,558	4,956
Contracted services	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	22,117	22,489	22,480
Transfers and grants - other municipalities	–	–	–	–	–	–	–	–	–	–	–	–			
Transfers and grants - other	–	–	–	–	–	–	–	–	–	–	–	–			
Other expenditure	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	70,414	76,323	82,876
Cash Payments by Type	**55,006**	**55,006**	**55,006**	**55,006**	**55,006**	**55,006**	**55,006**	**55,006**	**55,006**	**55,006**	**55,006**	**55,006**	**660,071**	**714,921**	**774,476**
Other Cash Flows/Payments by Type															
Capital assets	4,458	4,458	4,458	4,458	4,458	4,458	4,458	4,458	4,458	4,458	4,458	4,458	53,491	68,522	74,099
Repayment of borrowing												–			
Other Cash Flows/Payments												–			
Total Cash Payments by Type	**59,463**	**59,463**	**59,463**	**59,463**	**59,463**	**59,463**	**59,463**	**59,463**	**59,463**	**59,463**	**59,463**	**59,463**	**713,562**	**783,443**	**848,575**

7

MONTHLY PROJECTIONS OF CAPITAL EXPENDITURE BY VOTE AND FUNCTION

MP305 Lekwa - Supporting Table SA29 Budgeted monthly capital expenditure (functional classification)

Description	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Capital Expenditure - Functional															
Governance and administration	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Community and public safety	**268**	**268**	**268**	**268**	**268**	**268**	**268**	**268**	**268**	**268**	**268**	**268**	**3,212**	**–**	**–**
Sport and recreation	268	268	268	268	268	268	268	268	268	268	268	268	3,212	–	–
Economic and environmental services	**773**	**773**	**773**	**773**	**773**	**773**	**773**	**773**	**773**	**773**	**773**	**773**	**9,280**	**2,000**	**2,000**
Road transport	773	773	773	773	773	773	773	773	773	773	773	773	9,280	2,000	2,000
Trading services	**3,417**	**3,417**	**3,417**	**3,417**	**3,417**	**3,417**	**3,417**	**3,417**	**3,417**	**3,417**	**3,417**	**3,417**	**41,000**	**66,522**	**72,099**
Energy sources	500	500	500	500	500	500	500	500	500	500	500	500	6,000	11,120	13,680
Water management	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000	25,402	26,769
Waste water management	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	20,000	30,000	31,650
Total Capital Expenditure - Functional	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**53,491**	**68,522**	**74,099**
Funded by:															
National Government	4,458	4,458	4,458	4,458	4,458	4,458	4,458	4,458	4,458	4,458	4,458	**4,458**	**53,491**	**68,522**	**74,099**
Transfers recognised - capital	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**53,491**	**68,522**	**74,099**
Public contributions & donations												–	–	–	–
Borrowing												–	–	–	–
Internally generated funds	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Capital Funding	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	**4,458**	4,458	4,458	53,491	68,522	74,099

8 QUARTELY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

Indicator No.	KPA	2018/19 Strategy	Measurable output/objective	KPI	Demand	Baseline	Backlog	Annual target	Q1	Q2	Q3	Q4	Projects	Ward location	POE	Responsible department	Budget
1	1. SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	1.1.1 Reduce water and sanitation infrastructure and service backlogs.	1.1.1.1 Provide water infrastructure to all targeted households.	Number of boreholes to be installed by 28 June 2019 in ward 9,12 and	10	0	10	10	0	0	5	5		9, 12 and 13	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 3 200 000.00
2				Date of completing the commissioning of the rising mainline for ward 10	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Commissioning of Rising mainline	10	Progress reports and the completion certificate	Technical services	R 0.00
3				Date of completing the commissioning of 10 megalitre reservoir for ward 1,2 and 7	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Commissioning of 10 megalitre reservoir	1,2 and 7	Progress reports and the completion certificate	Technical services	R 0.00
4				Date of completing the installation of gravity main from square reservoir to Standerton ext.8	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Installation of gravity main from square reservoir to Standerton ext 8	8	Progress reports and the completion certificate	Technical services	R 0.00
5				Date of completing the installation of an inline booster for Sivukile ext 2 and 3 in ward 14.	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Installation of inline booster to assist with pressure challenges in Sivukile ext 2 and 3	14	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
6				Date of completing the installation of an elevated tank for Sivukile extension 2 and 3	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Installation of an elevated tank for Sivukile extension 2 and 3	14	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
7				Number of reports to be sent to council on the progress achieved on sourcing funding for the development of new water infrastructure	4	0	4	4	1	1	1	1	Source funding for developing new water infrastructure	N/a	Copies of the reports submitted to council	Technical services	R 0.00
8			1.1.1.2 Provide water service to all targeted households.	Number of quarterly reports submitted council on water quality testing by GSDM by 28 June 2019	4	0	4	4	1	1	1	1	Water quality testing by GSDM	All wards	Copies of the reports submitted to council and council resolution	Technical services	R 0.00
9				Date of approval for the integrated indigent register	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Facilitate the provision of free water services by ensuring an	0	Copy of the indigent register, the council minutes and council resolution	Finance department	R 0.00

10				Number of quarterly reports submitted to council on the indigent register updating process by 28 June 2019	4	0	4	4	1	1	1	1	updated indigent policy and register.	0	Copies of the reports	Finance department	R 0.00
11				Date of resuming the provision of free water basic service to all households listed on the updated and approved municipal indigent register.	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019		All wards	A list of households provided with free water and free basic service report	Finance department	R 0.00
12				% of households receiving free basic water services by 30 June 2018	100%	0%	100%	100.00%	0	0%	0	100%		All wards	A list of households provided with free water and free basic service report	Finance department	R 0.00
13				Date of decommissioning of the Bio filter at the Standerton Waste Water Treatment Works	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Refurbishment and upgrade of the Standerton water treatment works (Bio-filter section)	10	Progress reports	Technical services	R 0.00
14			1.1.1.3 Maintain water service infrastructure and service for all the targeted households.	Number of quarterly reports submitted to council on the borehole maintenance by Lekwa LM and borehole installation by GSDM for rural wards by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the borehole maintenance by GSDM	9,12,13	Progress reports	Technical services	R 0.00
15				Date of installation of two new raw water turbine pumping units at the Standerton Water Treatment Works	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Repair turbine pumping units	1-8, 10-11, 14-15	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
16				Number of raw water turbine units to be installed by 28 June 2019	N/A	N/A	N/A	2	0	0	0	2		1-8, 10-11, 14-15	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
17				Date of completing the replacement of water meters for wards 1-8, 10-11, and 14-15	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Replace waters miters to reduce leakages	1-8, 10-11, 14-15	Progress reports	Technical services	R 200 000
18				Number of water meters to be replaced for wards 1-8, 10-11 and 14-15	3000	0	3000	3000	750	750	750	750	Replace waters miters to reduce leakages	1-8, 10-11, 14-15	Progress reports	Technical services	R 0.00
19				Date of completing the repairs of the water leaks on the pumping main lines and water networks	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Repair the water leaks on the pumping mainlines and water networks	1-8, 10-11, 14-15	Progress reports	Technical services	R 2 695 000
20				Number of quarterly reports submitted to council on 60% reservoir water level maintenance	4	0	4	4	1	1	1	1	Maintain water reservoir levels at 60% and above	1-8, 10-11, 14-15	Copies of the reports submitted to council and council resolution	Technical services	R 0.00
21				Number of reports to	4	0	4	4	1	1	1	1	Source funding for	1-8, 10-11,	Copies of the reports	Technical services	R 0.00

				be sent to council on the progress achieved on sourcing funding for the replacement of the aged water infrastructure									replacing the aged water infrastructure	14-15	submitted to council and council resolution		
22				Number of reports on the repair and maintenance of raw water and clear pumping units for bulk water infrastructure within Lekwa	4	0	4	4	1	1	1	1	Repair and maintain the raw water and clear pumping units	0	Progress report	Technical services	R 0.00
23				Number of reports submitted to council on the installation of the sewer pump and correction of sewer network at Standerton extension 8	N/A	N/A	N/A	4	1	1	1	1	Installation of the sewer pump stations at Standerton extension 8 and correction of sewer network	8	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	#REF!
24				Number of reports to be sent to council on the progress achieved on sourcing funding for the installation of a new sanitation infrastructure	4	0	4	4	1	1	1	1	Source funding for installing new sanitation infrastructure	1-8, 10-11, 14-15	Copies of the reports submitted to council and council resolution	Technical services	R 0.00
25			1.1.1.5 Provide sanitation service to all the targeted households.	Date of resuming the provision of free sanitation basic service to all households listed on the updated and approved municipal indigent register.	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Facilitate the provision of free sanitation services by ensuring an updated indigent policy and register	1-8, 10-11, 14-15	A list of households provided with free water and free basic service report	Finance department	R 0.00
26				% of households receiving free basic sanitation services by 30 June 2018	100%	0%	100%	100%	0%	0%	0%	100%		1-8, 10-11, 14-15	A list of households provided with free water and free basic service report	Finance department	R 0.00
27				Date of completing the rehabilitation of the portion of Rooikoppen sewer networks and related bulk sewer reticulation infrastructure for ward 11	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Rehabilitation of the portion of Rooikoppen sewer networks and related bulk sewer reticulation infrastructure	11	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	20 000 000
28			1.1.1.6 Maintain the sanitation infrastructure for all the targeted households.	Date of completing the repair of the sewer pumping units at Standerton WWTW and sewer pump stations within Lekwa LM	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Repair of a sludge stand-by pump	1-8, 10-11, 14-15	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
29				Date of completing the fixing of Johan pump station sewer spillages	N/A	N/A	N/A	Friday, September 28, 2018	Friday, September 28, 2018	None	None	None	Upgrade of the sewer bulk infrastructure by human settlement	10	Progress reports	Technical services	R 0.00
30				Date of completing the fixing of Muller pump station sewer spillages	N/A	N/A	N/A	Friday, September 28, 2018	Friday, September 28, 2018	None	None	None	Fixing of Muller pump station sewer spillages	10	Progress reports	Technical services	R 2 000 000
31				Date of completing the refurbishment of activated sludge section of the Standerton Waste Water Treatment Plant	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Refurbishment of the Standerton waste water treatment plant sludge section	1-8, 10-11, 14-15	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00

32				Date of completing the refurbishment and upgrade of portions of the Standerton water treatment plant	0	0	0	Monday, December 31, 2018	None	Monday, December 31, 2018	None	None	Refurbish and upgrade a portion of the Standerton water treatment plant	0	Progress reports	Technical services	R 10,054,078.00
33			1.1.1.7 Ensure the existence of the water and sanitation provision guiding document	Date of adopting the water safety plan	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Develop and adopt the Water safety plan	All wards	Copy of the WSP submitted to council , council minutes and the council resolution.	Technical services	R 0.00
34				Date of adopting the waste water risk abatement plan	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Develop and adopt the Waste Water Risk Abatement plan	0	Copy of the waste water risk abatement plan and the council resolution.	Technical services	R 0.00
35				Date of adopting the sewer master plan	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Development of the sewer master plan	All wards	Copy of the sewer master plan submitted to council , council minutes and the council resolution.	Technical services	R 0.00
36			1.1.1.6 Maintain the sanitation infrastructure for all the targeted households.	Number of reports to be sent to council on the progress achieved on sourcing funding for the refurbishment and upgrade of Standerton WWTW	4	0	4	4	1	1	1	1	Source funding for the refurbishment and upgrade of the Standerton WWTW	N/a	Copies of the reports submitted to council and council resolution	Technical services	R 0.00
37				Number of reports to be sent to council on securing the waste water treatment works and the sewer pump stations	4	0	4	4	1	1	1	1	Secure the waste water treatment works and the sewer pump station	1-8, 10-11, 14-15	Progress reports	Technical services	R 0.00
38		1.1.2 Provide and facilitate access to electricity for all targeted households	1.1.2.1 Provide the electricity infrastructure to all targeted households.	Number of households to be electrified by 28 June 2019 in Standerton ext 8 in ward 8	37334	32318	5016	500	0	0	0	500	Electrification of 500 RDP houses in Standerton exrt. 8	8	Progress reports and the completion certificate	Technical services	R 0.00
39				Date of completing the installation of the bulk electricity infrastructure for Standerton ext. 8 development in ward 8	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Install bulk electricity for Standerton extension 8 development	8	Progress reports	Technical services	R 0.00
40				Date of completing the correction on the electrification 150 RDP houses in Standerton ext. 8	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Electrification of 150 RDP houses in extension 8	8	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
41				Number of households to have electricity corrected by 28 June 2019	0	0	0	150	None	None	75	75			Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
42				Date of completing the correction on electrification of 350 RDP houses in Standerton ext. 8	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Electrification of 350 RDP houses in Standerton ext 8	8	Progress reports	Technical services	R 0.00
43				Number of RDP houses to have electricity corrected by 28 June 2019	0	0	0	350	None	None	175	175					
44				Date of completing the installation of an electricity line to the	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Installation of dedicated electricity line to	8 and 10	Progress reports	Technical services	R 0.00

				Standerton water treatment plant									Standerton water treatment				
45				Number of quarterly reports submitted to council on the electrification of 5 households in ward 13 Uys by ESKOM by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the Electrification of 5 households in Uys by Eskom	13	Progress reports	Technical services	R 0.00
46				Number of quarterly reports submitted to council on the electrification of 10 households in ward 13 Hartebeesraai by ESKOM by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the Electrification of 10 households in Hartebeesraai by Eskom	13	Progress reports	Technical services	R 0.00
47				Number of quarterly reports submitted to council on the electrification infills of 50 households in ward 13 Lekwa by ESKOM by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the Electrification of 50 households in Lekwa infills by Eskom	13	Progress reports	Technical services	R 0.00
48				Number of quarterly reports submitted to council on the Sasol electrification project in Sakhile (ward 1,2,4,5 and 6	4	0	4	4	1	1	1	1	Facilitate the provision of the electricity transformer by Sasol	1,2,4,5,6	Progress reports	Technical services	R 0.00
49				Number of reports to be sent to council on the progress achieved on sourcing funding for the replacement of the old breakers and transformers	4	0	4	4	1	1	1	1	Source funding for the replacement of old breakers and transformers	1-8, 10-11, 14-15	Progress reports	Technical services	R 0.00
50				Number of reports to be sent to council on the progress achieved on sourcing funding for the installation of the electricity infrastructure	4	0	4	4	1	1	1	1	Source funding for the installation of new electricity infrastructure	1-8, 10-11, 14-15	Progress reports	Technical services	R 0.00
51				Number of reports to be sent to council on the progress achieved on sourcing funding for the procurement of tools, equipment and vehicles	4	0	4	4	1	1	1	1	Source funding for procuring tools, equipment and vehicles.	All wards	Progress reports	Technical services	R 0.00
52				Number of bridged electricity meters to be replaced by 28 September 2018	N/A	N/A	N/A	1000	1000	None	None	None	Replace the 1000 bridged electricity meters	1-8, 10-11, 14-15	Completion report	Technical services	R 0.00
53				Date of completing the plan for minimizing illegal connection	N/A	N/A	N/A	Friday, September 28, 2018	Friday, September 28, 2018	None	None	None	Develop and implement a plan to minimize illegal connections	1-8, 10-11, 14-15	Copy of the plan, council minutes and council resolution	Technical services	R 0.00
54				Number of reports submitted to council on the street light and traffic light repairs and maintenance	4	0	4	4	1	1	1	1	Repair and maintain the streetlights and traffic ligths	0	Progress reports	Technical services	R 0.00
55				Number of reports submitted to council on	4	0	4	4	1	1	1	1	Inspect, repair and maintain electricity	0	Progress reports	Technical services	R 0.00

				the inspection, repair and maintenance of electricity infrastructure								infrastructure					
56			1.1.2.2 Provide the bulk electricity service in terms of the municipal license on electricity provision.	Number of households receiving electricity by 28 June 2019	37334	32318	5016	32818	32443	32568	32693	32818	Purchase bulk electricity for provision to households serviced by the municipality	1-8, 10-11, 14-15	Progress reports	Technical services	R 0.00
57			1.1.2.3 Facilitate the provision of alternative energy	Date of adopting the energy plan	N/A	N/A	N/A	Friday, March 29, 2019	None	None	None	Friday, March 29, 2019	Develop and adopt the energy plan	All wards	Copy of the Energy plan submitted to council , council minutes and the council resolution.	Technical services	R 0.00
58				Date of completing the energy saving project	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Complete the energy saving project	All wards	Progress reports	Technical services	R 600,000.00
59			1.1.2.4 Facilitate and provide free basic electricity to all deserving households of Lekwa	Date of resuming the provision of free electricity basic service to all households listed on the updated and approved municipal indigent register.	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Provide free basic electricity to all households that are identified by the indigent register	1-8, 10-11, 14-15	A list of households provided with free water and free basic service report	Finance department	R 0.00
60				% of houholds receiving free basic electricity by 28 June 2019	100%	0%	1	100%	0%	0%	0%	100%		1-8, 10-11, 14-15	A list of households provided with free electricity and free basic service report	Finance department	R 0.00
61		1.1.3 Reduce the road infrastructure backlog and maintain the existing infrastructure	1.1.3.1 Ensure the existence of a road infrastructure provision framework	Date of securing funding for the development of a Roads Master Plan	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Develop and adopt the road master plan	All wards	Appointment letters, progress reports and completion certificates	Technical services	R 0.00
62				Date of securing funding for the development of an Integrated transport plan	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Develop and adopt the Integrated transport plan	All wards	Copy of the integrated transport plan submitted to council , council minutes and the council resolution.	Technical services	R 0.00
63				Date of securing funding for the development of the pavement management system plan	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Review the pavement management system plan	All wards	Copy of the pavement management plan submitted to council , council minutes and the council resolution.	Technical services	R 0.00
64			1.1.3.2 Construct new roads	Number of reports to be submitted to council on the development of the roads and storm water maintenance plan	4	0	4	4	1	1	1	1	Source funding for the development of the roads and storm water maintenance plan	N/a	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
65			1.1.3.3 Maintain the existing roads	Date of completing the patching of potholes	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Potholes patching	1-8, 10-11, 14-15	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
66				Number of square metres of repairs to potholes	17000	0	17000	17000	4250	4250	4250	4250		1-8, 10-11, 14-15		Technical services	R 0.00
67				Date of completing the road blading	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Road blading	11	Project specifications, tender	Technical services	R 0.00

68				Number of kilometres for road blading by 28 June 2019	20	0	20	20km	0	0	0	20		11	advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
69				Date of completing the road gravelling	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Road gravelling	11	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
70				Number of kilometres for road gravelling	9	0	9	100km	0	25	25	50		11		Technical services	R 0.00
71				Number of reports submitted to council on the completion of the repairs of the road intersection in Morgenzon	N/A	N/A	N/A	4	1	1	1	1	Repair the road intersection in Morgenzon	14	Project specifications, tender advertisements, Appointment letters, progress reports and completion certificates	Technical services	R 0.00
72				Number of reports to be submitted to council on the progress achieved in sourcing funds for the repair of the dilapidated transport amenities	4	0	4	4	1	1	1	1	Source funding to repair the dilapidated transport amenities	All wards	Copies of the reports submitted to council, council minutes and council resolution	Technical services	R 0.00
73				Number of reports to be submitted to council on the progress achieved in sourcing funds for the paving of the gravel roads	4	0	4	4	1	1	1	1	Source funding for paving the gravel roads	1-8, 10-11, 14-15	Copies of the reports submitted to council, council minutes and council resolution	Technical services	R 0.00
74				Date of completing the upgrade of gravel roads to paved in Lekwa municipality	0	0%	0	Monday, December 31, 2018	None	Monday, December 31, 2018	None	None	Upgrade gravel roads to paved roads	0	Progress reports and completion certificates	Technical services	R 2,800,000.00
75				Number of kilometres upgraded from gravel to paved finish	0	0%	0	1.4 Km	None	1.4Km	None	None	Upgrade gravel roads to paved roads	0	0	Technical services	
76		1.1.4 Facilitate the reduction of the housing backlog	1.1.4.1 Ensure the existence of an updated Housing sector plan	Date of adopting the revised housing sector plan	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Develop and adopt the housing sector plan	All wards	Copy of the revised housing sector plan, council minutes and council resolution	Planning and Economic development	R 0.00
77			1.1.4.2 Housing backlog reduction reports submitted to council on a quarterly basis	Number of reports submitted to council on housing construction progress by 28 June 2019	4	0	4	4	1	1	1	1	Report to council on all housing projects being implemented	All wards	Copies of the reports submitted to council, council minutes and council resolution	Planning and Economic development	R 0.00
78				Date of resuming the provision of free property rates service to all households listed on the updated and approved municipal indigent register.	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Provide the free property rates service to all household identified by the indigent register	1-8, 10-11, 14-15	A list of households provided with free proerty rates and free basic service report	Finance department	R 0.00
79				% of houholds receiving free property rates service by 28 June 2019	100%	0%	100%	100%	0	0	0	100%	0	1-8, 10-11, 14-15		Finance department	R 0.00
80				Date of Launching the Lekwa Housing Association	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Establish a functional Lekwa Housing	All wards	List of association members, opening metting agend and	Planning and Economic development	R 0.00

														Association		minutes and the attendance register.		
81				Number of reports submitted to council on the construction of IRDP phase 2 top structures in Standerton ward 8 by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the implementation of the IRDP phase 2: top structures in Standerton ext 8 by Human settlement	8	Copies of the reports submitted to council, council minutes and council resolution	Planning and Economic development	R 0.00	
82				Number of reports submitted to council on the provision of engineering services for servicing 1000 residential stands under IRDP for ward 8 by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the provision of engineering services for servicing 1000 residential stands under IRDP by human settlement	8	Copies of the reports submitted to council, council minutes and council resolution	Planning and Economic development	R 0.00	
83				Number of reports submitted to council on the provision of 500 housing units in ward 8 by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the provision of 500 housing units by Human settlements	8	Copies of the reports submitted to council, council minutes and council resolution	Planning and Economic development	R 0.00	
84				Number of reports submitted to council on the provision of 60 rental units in ward 8 by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the provision of 60 rental units by Human settlements	8	Copies of the reports submitted to council, council minutes and council resolution	Planning and Economic development	R 0.00	
85				Number of reports submitted to council on the provision of residential units in ward 8 by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the provision of the community residential units by Human settlements	8	Copies of the reports submitted to council, council minutes and council resolution	Planning and Economic development	R 0.00	
86				Number of reports submitted to council on the implementation of IRDP phase 2, 300 top structures in Standerton Ext. 8 by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the implementation of Standerton Ext. 8 IRDP Phase 2, 300 top structures by Human settlements	8	Copies of the reports submitted to council, council minutes and council resolution	Planning and Economic development	R 0.00	
87		1.1.5 Provide efficient waste collection and management service to all targeted household	1.1.5.1 Collect waste from all targeted households	Number of households with access to refuse removal at least once a week	37334	19787	17547	19,787	19,787	19,787	19,787	19,787	Collect waste from all targeted households on a weekly basis	1-8, 10-11, 14-15	Household waste collection quarterly report	Community services	R 0.00	
88				Number of businesses with access to refuse removal at least once a week	15321	15321	0	15,321	15321	15321	15321	15321	Collect waste from all targeted business sites on a weekly basis	1-8, 10-11, 14-15	Business waste collection quarterly report	Community services	R 0.00	
89			1.1.5.2 Manage waste efficiently	Number of waste management campaigns to conducted by 28 June 2019	4	0	4	4	1	1	1	1	Conduct waste management awareness campaigns	All wards	Campaign report	Community services	R 0.00	
90				Number of quarterly reports to be submitted to council on the CBD street cleaning project	4	0	4	4	1	1	1	1	Clean the CBD streets	All wards	Copies of the reports submitted to council, council minutes and council resolution	Community services	R 0.00	
91	**2. MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION**	3.1.1 Maintain and improve the municipal policies	3.1.1.1 Review and adopt municipal policies	Number of HR related policies to be reviewed by 28 June 2019	32 policies	50 policies listed as in place or in need of review	N/A	32	None	None	None	32	HR Related policies	N/A	A list of HR related policies to be reviwed	Corporate services	R 0.00	
92				Date of adopting the	Tuesday,	N/A	N/A	Tuesday, April 30,	None	None	None	Tuesday, April	0	N/A	Copies of the policies	Corporate services	R 0.00	

			HR related policies	April 30, 2019			2019				30, 2019			submitted to council, council minutes and council resolution		
93			Date of adopting the municipal service charter	N/A	N/A	N/A	Thursday, October 31, 2019	None	Thursday, October 31, 2019	None	None	Review the municipal service charter	N/A	Copy of the reviewed service charter, council meetings and resolution	Corporate services	R 0.00
94	3.1.2 Ensure effective and efficient human resources management	3.1.2.1 Strategically plan for the human resources	Date of adopting the revised Human Resource Management Strategy	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Review the HR Strategy	N/A	A copy of the HR strategy submitted to council, council minutes and the council resolution	Corporate services	R 0.00
95			Number of reports to be submitted to the OHS committee on health and safety inspections conducted	12	0	12	12	3	3	3	3	Conduct monthly inspections and report to the OHS committee	0	Copies of the reports and committee minutes	Corporate services	R 0.00
96			Date of completing the consequence management workshops for targeted employees	N/A	N/A	N/A	Friday, September 28, 2018	Friday, September 28, 2018	None	None	None	Workshop employees on consequence management	0	Workshop invitations, workshop attendance registers. Workshop content booklet and workshop reports.	Corporate services	R 0.00
97		3.1.2.2 Foster an IDP aligned municipal structure	Date of adopting the municipal organogram	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Review the organizational structure	N/A	Copy of an IDP aligned organogram and the council resolution	Corporate services	R 0.00
98		3.1.2.3 Fill the budgeted vacant posts	Number of budgeted vacant posts filled by 28 June 2019	4	0	4	4	None	4	None	None	2.1.2.3 Fill the budgeted vacant posts	N/A	Appointment letters	Corporate services	R 0.00
99			Number of section 57 manager positions filled	3	3 filled	3	3	3	None	None	None	0	0	Appointment letters	Corporate services	R 0.00
100		3.1.2.4 Implement the employment equity plan	Date of adopting the Employment equity plan	N/A	N/A	N/A	Friday, September 28, 2018	Friday, September 28, 2018	None	None	None	Formulation, adoptions and implementation of the EEP	N/A	Copy of the EEP, council minutes and the council resolution	Corporate services	R 0.00
101			Number of people from employment equity target groups employed in the three highest levels of management	4	0	4	4	None	400%	None	None	Convene EEP forum meetings	N/A	Appointment letters and EEP targets progress reports	Corporate services	R 0.00
102		3.1.2.5 Report labour relations matters to council on a quarterly basis.	Number of meetings to be held for the Local Labour Forum by 28 June 2019	12	3	12	12	3	3	3	3	Maintain the functionality of the Local Labour Forum	N/A	Copies of the reports submitted to council, council minutes and council resolution	Corporate services	R 0.00
103			Number of reports submitted to council on disciplinary case resolved and officials presently on suspension.	4	0	4	4	1	1	1	1	Compile quarterly labour relations reports to council	N/A	Meeting, invitations, agenda, attendance register, and minutes.	Corporate services	R 0.00
104			Date of completing the skills audit	N/A	N/A	N/A	Friday, December 14, 2018	None	Friday, December 14, 2018	None	None	Conduct the skills audit	0	Skills audit report	Corporate services	R 0.00
105	3.1.3 Ensure effective and efficient human resource development	3.1.3.1 Ensure the existence of an updated WSP	Date of adoption of the WSP	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Develop and adopt the 2018/19 WSP	N/A	Copy of the WSP, council minutes, council resolution	Corporate services	
106		3.1.3.2 Implement the WSP	Number of employees to be trained according to the WSP prescriptions by 28 June 2019	404	0	0	404	None	None	404	None	Train staff according to the 17/18 WSP prescriptions	N/A	Training reports	Corporate services	R 0.00
107			Number of non-	395	0	0	395	None	None	395	None		N/A	Training reports	Corporate services	R 0.00

				employees to be trained according to the WSP prescriptions by 28 June 2019													
108				Number of councilors to be trained by 28 June 2019	30	0	0	29	None	None	29	None		N/A	Training reports	Corporate services	R 0.00
109				Actual amount spent on skills development	350 000	0	350 000	350 000	None	None	350 000	None		N/A	Training reports	None	R 0.00
110				% expenditure of the skills development budget	100%	0	100%	100%	0%	0%	100%	0%		N/A	Training reports	Corporate services	R 0.00
111			3.1.4.1 Develop and adopt the performance management system	Date of adopting the performance management system	Review performance management system	2016/17 approved performance management system	N/A	Wednesday, October 31, 2018	None	Wednesday, October 31, 2018	None	None	Review and adopt the performance management system	N/A	A copy of an adopted performance management system, council minutes and the council resolution	Office of the MM	R 0.00
112			3.1.4.2 Set the municipal performance targets	Date of Completion of the departmental score cards	N/A	N/A	N/A	Monday, July 30, 2018	Monday, July 30, 2018	None	None	None	Develop and adopt the organisational scorecards	N/A	Copies of the score cards, council minutes and council resolutions	Office of the MM	R 0.00
113			3.1.4.3 Set the departmental performance targets	Number of monthly plans and reports compiled	72	0	72	72	18	18	18	18	Develop and adopt the departmental scorecards	N/A	Copies of monthly plans and reports as well as MANCO monthly meetings minutes	Office of the MM	R 0.00
114			3.1.4.4 Align the service delivery targets with the budget	Date of adoption for the SDBIP	N/A	N/A	N/A	Monday, July 30, 2018	Monday, July 30, 2018	None	None	None	Develop and adopt the SDBIP	N/A	Copy of the SDBIP and approval letter by the Honourable Mayor	Office of the MM	R 0.00
115		3.1.4 Improve performance	3.1.4.5 Achieve the individual commitment to set departmental targets	Number of performance agreements signed within 30 days reflecting national government priorities	6	6	6	6	6	0	0	0	Sign the performance agreements	N/A	Copies of the signed performance agreements	All departments	R 0.00
116				% of performance agreements signed within 30 days reflecting national government priorities	100%	0%	100%	100%	100%	None	None	None		N/A	Copies of the signed performance agreements	All departments	R 0.00
117			3.1.4.6 Monitor the achievement of the set targets	Number of monthly departmental management committee meetings held	12	0	12	12	3	3	3	3	Compile the monthly departmental performance reports	N/A	Departmental MANCO monthly meetings minutes	All departments	R 0.00
118				Number of MANCO meetings held	12	0	12	12	3	3	3	3		N/A	MANCO monthly meetings agenda, attendance register and minutes	Office of the MM	R 0.00
119				Number of departmental performance reports to be submitted to the portfolio committees by 28 June 2019	12	0	12	12	3	3	3	3		N/A	Copies of the performance reports submitted to the portfolio committee, meeting minutes and committee recommendations.	All departments	R 0.00
120				Date of completing the process of cascading the PMS to lower levels	N/A	N/A	N/A	Monday, December 31, 2018	None	Monday, December 31, 2018	None	None	Cascade the PMS to the lower levels of management	N/A	Departmental KPI implementation process plans	Office of the MM	R 0.00

				of management.													
121			3.1.4.7 Report performance to council	Number of quarterly performance report submitted to council	4	3	4	4	1	1	1	1	Compile and submit to council performance reports	N/A	Copies of quarterly reports, council minutes and council resolutions	Office of the MM	R 0.00
122				Date of compilation of the Annual Performance report	N/A	N/A	N/A	Friday, August 31, 2018	Friday, August 31, 2018	None	None	None		N/A	Copy of the performance annual report, council minutes and council resolution	Office of the MM	R 0.00
123				Number of feedback reports to communities of targets achieved, not achieved and corrective action	2	0	2	2	None	1	None	1		N/A	Public meeting invitation, agenda, attendance register and minutes	Office of the MM	R 0.00
124			3.1.4.8 Address areas of underperforma nce	Number of quarterly performance assessments to be conducted by 28 June 2019	24	0	24	24	6	6	6	6	Conduct quarterly performance assessments	N/A	Performance assessments reports, corrective measure implementation plans and progress reports.	Office of the MM	R 0.00
125				Number of reports submitted to council on corrective measures taken on under performance	4	0	4	4	1	1	1	1	Address areas of underperformance	N/A		Office of the MM	R 0.00
126				Date of the review for the score cards	N/A	N/A	N/A	Thursday, February 28, 2019	None	None	Thursday, February 28, 2019	None	Review the score cards	N/A	Copies of the reviewed scorecards, council minutes and council resolution	Office of the MM	R 0.00
127		3.1.5 Improve information technology and document managemen t systems	3.1.5.1 Install the municipal document management system	Date of installing the electronic document management system	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Install the municipal electronic document management system	N/A	Progress report	Corporate services	R 0.00
128			3.1.5.2 Upgrade the municipal IT infrastructure	Date of adopting the ICT governance framework and strategy	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Develop and adopt the ICT governance framework and strategy	N/A	A copy of an adopted ICT governance strategy and a council resolution	Corporate services	R 0.00
129				Date of completing the upgrade of the server room	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Upgrade the server room	N/A	Completion certificate	Corporate services	R 0.00
130				Date of adopting the disaster recovery policy	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Develop, adopt and implement the disaster recovery policy	N/A	Copy of the policy, council minutes and council resolution	Corporate services	R 0.00
131				Date of appointing the IT steering committee	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Appoint the steering committee	N/A	List of committee members	Corporate services	R 0.00
132		3.1.6 Improve on customer care	3.1.6.1 Record and attend to customer complaints	Date of developing a customer complaints register	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Develop and update the customer complaints register.	N/A	A customer complaints register in a council approved format	Corporate services	R 0.00
133				Date of launching the municipal call centre	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Establish and operationalize the municipal call centre	N/A	Launch report	Corporate services	R 0.00
134	**3. FINANCIAL VIABILITY AND MANAGEMENT**	3.2.1 Improve the audit opinion	3.2.1.1 Implement the Auditor general's report intervention plan	Date of implementing the entire Auditor general's report intervention plan	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Implement the AG's intervention plan	N/A	Progress reports	Office of the MM	R 0.00
135		3.2.2 Ensure	3.2.2.1 Adopt	Date of Adopting the	N/A	N/A	N/A	31 May 2019	None	None	None	31 May 2019	Compile and adopt	N/A	Copy of the budget,	Finance department	R 0.00

		the IDP aligned financial planning	the municipal IDP aligned annual budget	2019/20 IDP aligned annual budget								the municipal budget		council minutes and council resolution			
136			3.2.2.2 Adopt the municipal IDP aligned adjustment budget	Date of adopting the 2018/19 adjustment budget	N/A	N/A	N/A	Thursday, February 28, 2019	None	None	Thursday, February 28, 2019	None	Compile and adopt the municipal adjustment budget	N/A	Copy of the adjustment budget, council minutes and council resolution	Finance department	R 0.00
137			3.2.3.1 Monitor the expenditure of the municipality's budget	% expenditure of the municipal budget by 28 June 2019	N/A	N/A	N/A	100%	25%	25%	25%	25%	Ensure that expenditure occurs as per the budget	N/A	Expenditure reports	All departments	R 0.00
138				% of the annual operating budget spent	100%	0	100%	100%	25%	25%	25%	25%		N/A	Expenditure reports	All departments	R 0.00
139				% of the annual capital budget spent	100%	0	100%	100%	25%	25%	25%	25%		N/A	Expenditure reports	All departments	R 0.00
140				% spent on MIG	100%	0	100%	100%	25%	25%	25%	25%		N/A	Expenditure reports	Technical services	R 0.00
141				% expenditure of the municipality's operating budget on free basic services	100%	0	100%	100%	25%	25%	25%	25%		N/A	Expenditure reports	Finance department	R 0.00
142				% of the repairs and maintenance budget spent on property, plant, equipment and investment property maintenance	100%	0	100%	100%	25%	25%	25%	25%		N/A	Expenditure reports	Finance department	R 0.00
143		3.2.3 Effectively and efficiently manage the expenditure of the municipality	3.2.3.2 Pay all suppliers within a legislated period	% of payments for suppliers made within the legislated period	N/A	N/A	N/A	100%	100%	100%	100%	100%	Pay all suppliers within 30 days of invoicing	N/A	Payments report and proof of payments	Finance department	R 0.00
144				Number of reports sent to council on the repayment of ESKOM account	12	0	12	12	3	3	3	3		0	Payments report and proof of payments	Finance department	R 0.00
145			3.2.3.3 Conduct all expenditure reconciliations	Number Monthly creditors reconciliation	N/A	N/A	N/A	12	3	3	3	3	Conduct monthly creditors reconciliations	N/A	Monthly creditors reconciliation report	Finance department	R 0.00
146				Number of monthly suspense reconciliation	N/A	N/A	N/A	12	3	3	3	3	Conduct monthly suspense reconciliations	N/A	Monthly suspense reconciliation report	Finance department	R 0.00
147				Number of Monthly Vat reconciliation	N/A	N/A	N/A	12	3	3	3	3	Conduct monthly VAT reconciliations	N/A	Monthly Vat reconciliation report	Finance department	R 0.00
148			3.2.3.4 Manage the municipal assets	Number of assets reconciliation conducted	N/A	N/A	N/A	12	3	3	3	3	Conduct monthly assets reconciliation	N/A	Monthly assets reconciliation report	Finance department	R 0.00
149				Number of physical assets verification performed	N/A	N/A	N/A	4	1	1	1	1	Conduct quarterly physical assets verifications	N/A	Quarterly physical assets verification report	Finance department	R 0.00
150				number of fixed asset register update conducted	N/A	N/A	N/A	12	3	3	3	3	Update the fixed asset register on a monthly basis	N/A	updated Monthly fixed asset register	Finance department	R 0.00
151		3.2.7 Ensure a constant and accurate financial reporting.	3.2.7.1 Perform monthly financial reporting.	Number of monthly section 71 reports compiled	N/A	N/A	N/A	12	3	3	3	3	Compile monthly section 71 reports	N/A	Copies of the section 71 reports	Finance department	R 0.00
152				Number of monthly grant registers	12	0	12	12	3	3	3	3	Compile monthly grant registers	N/A	Monthly registers	Finance department	R 0.00
153				Number of monthly grant reconciliation	12	0	12	12	3	3	3	3	Conduct monthly grant reconciliations	N/A	Monthly grant reconciliation reports	Finance department	R 0.00
154				Number of IYM submissions	12	0	12	12	3	3	3	3	Submit monthly IYM	N/A	Copies of IYM's submitted	Finance department	R 0.00
155				Number of monthly bank reconciliations	12	0	12	12	3	3	3	3	Conduct monthly bank reconciliations	N/A	Monthly bank recon reports	Finance department	R 0.00

156				Number of investments reconciliations conducted	12	0	12	12	3	3	3	3	Conduct investment reconciliations	N/A	Monthly investment recon reports	Finance department	R 0.00
157				Number of investments register updates	12	0	12	12	3	3	3	3	Conduct investment register updates	N/A	Monthly updated registers	Finance department	R 0.00
158			3.2.7.2 Perform quarterly financial reporting.	Number of half yearly section 72 reports	N/A	N/A	N/A	1	0	0	1	0	Compile a half yearly section 72 report	N/A	Copies of the section 72 reports	Finance department	R 0.00
159				Number of section 52 reports compiled	N/A	N/A	N/A	4	1	1	1	1	Compile quarterly section 52 reports	N/A	Copies of the section 52 reports	Finance department	R 0.00
160			3.2.7.3 Perform annual financial reporting.	Date of Compilation of the annual financial statement	N/A	N/A	N/A	31 August 2018	31 August 2018	None	None	None	Compile the annual financial statements	N/A	copies of the annual financial statements	Finance department	R 0.00
161				Date of approving the annual report	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Compile and adopt the annual report	N/A	copy of the annual report, council minutes and council resolution	Office of the MM	R 0.00
162		3.2.6 Ensure that the municipality acquires goods and services in terms of supply chain regulations.	3.2.6.1 Manage the supply chain processes in accordance with the municipal regulations on supply chain management.	% of orders issued as per requisition received from user departments	N/A	N/A	N/A	100%	100%	100%	100%	100%	Issue orders as requisitions received from departments	N/A	Copies of the orders issued	Finance department	R 0.00
163				% of bids awarded as per approved and budget procurement plan	N/A	N/A	N/A	100%	100%	1	100%	100%	Award bids as per approved and budgeted procurement plan	N/A	Copies of appointment letters	Finance department	R 0.00
164				Number of monthly SCM reports compiled and submitted	N/A	N/A	N/A	12	3	3	3	3	Compile monthly SCM reports	N/A	Copies of monthly SCM reports	Finance department	R 0.00
165				Number of Quarterly SCM reports	N/A	N/A	N/A	4	1	1	1	1	Compile quarterly SCM reports	N/A	Copies of the quarterly SCM reports	Finance department	R 0.00
166				Number of Mid-term SCM reports	N/A	N/A	N/A	1	None	1	None	None		N/A	Copies of mid term SCM report	Finance department	R 0.00
167				Number of Annual SCM reports	N/A	N/A	N/A	1	None	None	None	1		N/A	Copy of the annual SCM report	Finance department	R 0.00
168				Number of contract register updates performed	N/A	N/A	N/A	12	3	3	3	3	Update the contract register on a monthly basis	N/A	Updated contract registers	Finance department	R 0.00
169				Date of establishing the contracts management committee	N/A	N/A	N/A	Friday, September 28, 2018	Friday, September 28, 2018	None	None	None	Establish a contracts management committee	N/A	A list committee members and the committee meeting schedule	Finance department	R 0.00
170				Date of completing a due diligence exercise on all existing contracts	N/A	N/A	N/A	Friday, December 14, 2018	None	Friday, December 14, 2018	None	None	Conduct a due diligence exercise on all contracts	N/A	A due diligence report	Finance department	R 0.00
171		3.2.8 Ensure the existence of updated finance managemen t strategies	3.2.8.1 Adopt an updated SCM framework.	Date of adopting the reviewed SCM policy	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Review and adopt the SCM framework	N/A	Copy of the Fraud Prevention Plan, council minutes and council resolution	Finance department	R 0.00
172			3.2.8.2 Adopt an updated fraud prevention plan.	Date of adopting reviewed Fraud prevention plan	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Review and adopt the fraud prevention plan	N/A	Copy of the SCM framework, council minutes and council resolution	Municipal manager	R 0.00
173		3.2.4 Manage and	3.2.4.1 Improve the	% collection from billed services	100%	68%	32%	68%	68%	68%	68%	68%	Collect from debtors	N/A	Collections report	Finance department	R 0.00

		increase the municipal revenue base	collection rate	Date of completing the installation of vodacom electricity smart meters for business and industrial customers	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Install Vodacom electricity smart meters for business and industrial customers	0	Progress reports and the completion report	Finance department	R 0.00
174																	
				Date of completing the installation of residential electricity prepaid meters	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Install residential electricity prepaid meters	0	Progress reports and the completion report	Technical services	R 0.00
175																	
				Date of completing the replacement of 2000 conventional electricity meters	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Replace the 2000 conventional electricity meters	0	Progress reports and the completion report	Technical services	R 0.00
176																	
				Date of completing the replacement of old water meters	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Replace old water meters	0	Progress reports and the completion report	Technical services	R 0.00
177																	
				Date of adopting the reviewed water and refuse removal tariffs	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Review the tariffs for water, sewerage and refuse removal	0	Copy of the reviewed water and refuse removal tariffs, council minutes and council resolution.	Finance department	R 0.00
178																	
				Date of adopting the reviewed policy for allowing the upfront collection on service charges	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Review the policy for allow for upfront collection on service charges	0	Copy of the reviewed upfront collections policy, council minutes and council resolution.	Finance department	R 0.00
179																	
				Date of launching the campaign on payment of services	N/A	N/A	N/A	Friday, September 28, 2018	Friday, September 28, 2018	None	None	None	Design and implement the campaign on payment of services	0	Progress reports and the completion report	Finance department	R 0.00
180																	
				Date of resuming the collection services at Sakhile offices pay-points	N/A	N/A	N/A	Wednesday, August 01, 2018	Wednesday, August 01, 2018	None	None	None	Operationalise the Sakhile offices pay-points	0	Progress reports	Finance department	R 0.00
181																	
				Date of introducing the cut-offs to non-paying customers	N/A	N/A	N/A	Friday, December 14, 2018	None	Friday, December 14, 2018	None	None	Introduce cut-offs to non-paying customers	0	A list of customers to be cut off and the progress report	Finance department	R 0.00
182																	
				Date of launching the handover process to legal collectors for the top 20 nonpaying businesses and top 200 non-paying residential customers	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Handover the top 20 and 200 residential defaulting customers to legal collectors	0	A list of customers to be handed over and the progress reports	Finance department	R 0.00
183																	
			3.2.4.2 Conduct all revenue reconciliations	Number of debtors reconciliation conducted	12	0	12	12	3	3	3	3	Conduct monthly debtors reconciliations	N/A	Debtors reconciliation reports	Finance department	R 0.00
184																	
				Number of valuation roll reconciliations	12	0	12	12	3	3	3	3	Conduct monthly valuations roll reconciliations	N/A	valuation roll reconciliations report	Finance department	R 0.00
185																	
				Number of valuation deposits reconciliations	12	0	12	12	3	3	3	3	Conduct monthly valuation deposits reconciliations	N/A	deposits reconciliations report	Finance department	R 0.00
186																	
				Number of monthly unallocated receipts reconciliations conducted	12	0	12	12	3	3	3	3	Conduct monthly unallocated receipts reconciliations	N/A	Unallocated receipts reconciliations report	Finance department	R 0.00
187																	
188				Number monthly	12	0	12	12	3	3	1	3	Update the	N/A	Investment register	Finance department	R 0.00

				investment register updates conducted									investment register monthly		report		
189		3.2.5 Reduce the municipal debt	3.2.5.1 Reduce the Eskom debt account	Number of reports to be submitted to council on the monthly ring fencing of electricity revenue	4	0	4	4	1	1	1	1	Ring fence the electricity revenue	N/A	Copies of the monthly reports, copy of the quarterly report, council minutes and council resolution	Finance department	R 0.00
190			3.2.5.2 Curb the escalation of the ESKOM account	Date of completing the installation of the bulk meter for electricity unit consumption verification	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Install a bulk meter for unit consumption verification	0	Progress reports and completion report	Technical services	R 0.00
191				Date of completing the installation of the load shifting devices on substation to shift the load during the peak hours	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Install load shifting devices on substation to shift the load during peak hours	0	Progress reports and completion report	Technical services	R 0.00
192				Date of introducing the peak and off peak tariffs to all consumers	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Introduce peak and off peak tariffs to all consumers	0	Copy of the peak and off peak tariffs, council minutes and council resolution.	Finance department	R 0.00
193				Date of launching the review of the court judgement on the ESKOM account	N/A	N/A	N/A	Friday, December 14, 2018	None	Friday, December 14, 2018	None	None	Review the court judgment	0	Progress reports and court appeal papers	Finance department	R 0.00
194	4. GOOD GOVERNANCE AND COMMUNITY PARTICIPATION	3.3.1 Improve the public participation and communication processes	3.3.1.1 Ensure the existence of the guiding document for all municipal public participation activities	Date of adopting the public participation strategy	N/A	N/A	N/A	Thursday, January 31, 2019	None	None	Thursday, January 31, 2019	None	Develop and adopt the public participation strategy	N/A	Copy of the community participation strategy, council minutes and council resolution	Office of the MM	R 0.00
195				Number of quarterly public report-back meetings convened and addressed by ward councilors	4	0	4	4	1	1	1	1	Convene the IDP/ public participation activities	N/A	Copy of the community meetings notices, minutes and reports	Office of the MM	R 0.00
196				Number of public meetings held at which the Mayor provided report back to the public	2	0	2	2	None	1	None	1	Convene the Mayoral izimbizo	N/A		Office of the MM	R 0.00
197			3.3.1.2 Ensure the existence of the municipal communications functioning	Date of adopting the communication plan	N/A	N/A	N/A	Thursday, January 31, 2019	None	None	Thursday, January 31, 2019	None	Develop and adopt the Communication strategy	N/A	Copy of the adopted communication plan and the council resolution	Office of the MM	R 0.00
198				Number of quarterly newsletters designed, developed and distributed by 28 June 2019	4	0	4	4	1	**1**	1	**1**	Design, develop and distribute quarterly newsletters		Copy of the newsletter printed and distributed	Office of the MM	R 0.00
199				Number of quarterly municipal website updates conducted by 28 June 2019	4	0	4	4	1	**1**	1	**1**	Perform quarterly municipal website updates		Progress reports	Office of the MM	R 0.00
200				Number of quarterly reports submitted to council on IGR activities by 28 June 2019	4	0	4	4	1	1	1	1	Participate in the IGR activities	N/A	Copies of the reports submitted to council, council minutes and council resolution	All departments	R 0.00
201		3.3.2 Ensure the existence	3.3.2.1 Ensure the IDPRF functionality.	Number of quarterly meetings held for the IDPRF	4	0	4	4	1	1	1	1	Hold IDPRF quarterly meetings	N/A	Meeting invitations, agenda, attendance registers and minutes	Planning and Economic development	R 0.00

202		and functionality of the public participation structures	3.3.2.2 Ensure the functionality of ward committees.	Number of ward committee operational plans submitted to Council	1	0	1	1	1	None	None	None	Develop the ward committee operational plan	N/A	A copy of the operational plan and the council resolution	Office of the MM	R 0.00
203				Number of monthly ward committee meeting held	180	0	180	180	45	45	45	45	Convene monthly ward committee meetings	N/A	Attendance registers and minutes	Office of the MM	R 0.00
204				% attendance at ward committee meetings	N/A	N/A	N/A	51%	51%	51%	51%	51%		N/A	Attendance registers and minutes	Office of the MM	R 0.00
205				Number of ward committee reports submitted to council	4	0	4	4	1	1	1	1	Submit quarterly reports to council on ward committees	N/A	Copies of the reports and the council resolution	Office of the MM	R 0.00
206			3.3.2.3 Ensure the functionality of the youth council.	Number of youth council meetings to be held by 28 June 2019	4	0	4	4	1	1	1	1	Facilitate the seating of quarterly youth council meetings	N/A	Meeting invitations, agenda, attendance registers and minutes	Office of the MM	R 0.00
207			3.3.2.4 Ensure the functionality of the gender, elderly, children and disability forums	Number of women's forum meetings to be held by 28 June 2019	4	0	4	4	1	1	1	1	Hold quarterly meetings for the women's forum	N/A	Meeting invitations, agenda, attendance registers and minutes	Office of the MM	R 0.00
208				Number of PLD's forum meetings to be held by 28 June 2019	4	0	4	4	1	1	1	1	Hold quarterly meetings for the PLD's forum	N/A	Meeting invitations, agenda, attendance registers and minutes	Office of the MM	R 0.00
209				Number of quarterly Elderly people's forum meetings held by 28 June 2019	4	0	4	4	1	1	1	1	Hold quarterly meetings of the elderly people forum	N/A	Meeting invitations, agenda, attendance registers and minutes	Office of the MM	R 0.00
210				Number of quarterly children forum meeting held by 28 June 2019	4	0	4	4	1	1	1	1	Convene children quarterly forum meetings	N/A	Meeting invitations, agenda, attendance registers and minutes	Office of the MM	R 0.00
211		4.1.2 Ensure the empowerment of youth , women and people living with disabilities	4.1.2.1 Implement the youth development plan	Date of adopting the Youth development strategy	N/A	N/A	N/A	Thursday, January 31, 2019	None	None	Thursday, January 31, 2019	None	Develop and adopt the youth development plan	N/A	A copy of the Youth Development Strategy submitted to council, council minutes and council resolution.	Office of the MM	R 0.00
212				Date of launching the bursary and scholarship programme	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Design and implement the bursary and scholarship programme	N/A	Launch report	Office of the MM	R 0.00
213				Number of reports submitted to council on the community scholarship scheme implemented by Anglo-American	4	0	4	4	1	1	1	1	Facilitate the implementation of the community scholarship scheme by Anglo-American	N/A	Copies of the reports, council minutes and the council resolution	Office of the MM	R 0.00
214				Number of reports submitted to council on the Maths learner-teacher development programme implemented by Anglo-American	4	0	4	4	1	1	1	1	Facilitate the implementation of the Learner-teacher development programme for Maths by Anglo-American	N/A	Copies of the reports, council minutes and the council resolution	Office of the MM	R 0.00
215			4.1.2.2 Implement the women empowerment	Date of adopting the women empowerment plan	N/A	N/A	N/A	Thursday, January 31, 2019	None	None	Thursday, January 31, 2019	None	Develop and adopt the women empowerment plan	N/A	Copy of the women empowerment plan submitted to council, council minutes and	Office of the MM	R 0.00

			plan												the council resolution		
216		4.2.2 Strategically plan for the local economic development	4.2.2.1 Ensure the existence and implementation of an updated Local Economic Development strategy.	Date of hosting an Economy Indaba	N/A	N/A	N/A	Wednesday, August 01, 2018	Wednesday, August 01, 2018	None	None	None	Host the economy indaba	N/A	An event report	Planning and economic development	R 0.00
217		4.1.2 Ensure the empowerment of youth , women and people living with disabilities	4.1.2.3 Implement the PLD empowerment plan	Date of adopting the PLD development plan	N/A	N/A	N/A	Thursday, January 31, 2019	None	None	Thursday, January 31, 2019	None	Develop and adopt the people living with disabilities empowerment plan	N/A	Copy of the PLD development plan submitted to council, council minutes and the council resolution	Office of the MM	R 0.00
218		3.3.3 Ensure functional municipal structures		Date of Developing a schedule of all council and portfolio committees meetings	N/A	N/A	N/A	31 July 2018	31 July 2018	None	None	None	Convene monthly portfolio committee meetings	N/A	Consolidated council meetings schedule	Corporate services	R 0.00
219				Number of portfolio committee meetings held	12	0	12	12	3	3	3	3		N/A	Portfolio meetings attendance registers, minutes and recommendations.	All departments	
220				Number of formal meetings between the Mayor, Speaker, Chief whip and manager.	12	0	12	12	3	3	3	3	Convene meetings of the Mayor, Speaker, chief whip and manager.	N/A	Meeting agenda, attendance registers and minutes	Office of the MM	
221				Number of Mayoral committee meetings held by 28 June 2019	12	0	12	12	3	3	3	3	Convene mayoral committee meetings	N/A	Meeting agenda, attendance registers and minutes	Office of the MM	R 0.00
222			3.3.3.1 Ensure that all council structures meetings seat.	Number of council meetings held	4	0	4	4	1	1	1	1	Convene quarterly council meetings	N/A	Council meetings attendance registers, minutes and resolutions.	Office of the MM	R 0.00
223				Number of Audit committee meetings held	4	0	4	4	1	1	1	1	Convene quarterly Audit committee meetings	N/A	Council meetings attendance registers, minutes and resolutions.	Office of the MM	R 0.00
224				Number of MPAC meetings held	4	0	4	4	1	1	1	1	Convene quarterly MPAC meetings	N/A	MPAC meetings attendance registers and minutes	Office of the MM	R 0.00
225				Number of ward councilors forum meetings held	12	0	12	12	3	3	3	3	Convene ward councilors forum meetings	N/A	Audit committee attendance registers and minutes.	Office of the MM	R 0.00
226				Number of geographical names committee meetings held	4	0	4	4	1	1	1	1	Convene geographical names committee meetings	N/A	Committee meetings, invitations, agenda, attendance register and minutes	Office of the MM	R 0.00
227			3.3.3.2 Ensure internal audit reporting.	Number of Internal audit reports presented to the Audit committee	4	0	4	4	1	1	1	1	Compile and submit quarterly internal audit reports to the Audit committee	N/A	Internal audit reports and Audit committee minutes	Municipal manager	R 0.00
228			3.3.3.3 Ensure oversight reporting.	Number of Oversight reports compiled	1	0	1	1	None	None	None	1	Compile the oversight report	N/A	Copy of the oversight report, council minutes and council resolution	Office of the MM	R 0.00
229			3.2.8.3 Ensure the existence of the risk management guideline	Date of adopting the Risk management framework and strategy	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Develop, adopt and implement the Risk management framework and strategy	N/A	Copy of the Risk management framework and strategy submitted to council, council	Municipal manager	R 0.00

														minutes and council resolution.			
230				Number of risk committee meetings held	4	0	4	4	1	1	1	1	Develop, adopt and implement the Risk management framework and strategy	N/A	risk committee reports and risk committee minutes	Municipal manager	R 0.00
231		2.1.3 Ensure the municipal contribution to HIV/AIDS	2.1.3.1 Implement the HIV/AIDS plan	Date of adopting the HIV/AIDS plan	N/A	N/A	N/A	Thursday, January 31, 2019	None	None	Thursday, January 31, 2019	None	Design and implement HIV/AIDS awareness campaigns	N/A	Copy of the HIV/AIDS plan, Council minutes and council resolution	Office of the MM	R 0.00
232				Number of reports submitted to council on condom distribution project	N/A	N/A	N/A	4	1	1	1	1	Distribute condoms to all high transmission areas	N/A	Copies of the reports submitted to council and the council resolution	Office of the MM	R 0.00
233			2.1.3.2 Submit quarterly reports to council on HIV/AIDS	Number of quarterly reports submitted to council on HIV/AIDS	4	0	4	4	1	1	1	1	Compile and submit quarterly reports to council on HIV/AIDS	N/A	Copies of the reports submitted to council and the council resolution	Office of the MM	R 0.00
234			2.1.3.3 Maintain the functionality of the Local AIDS council	Number of HIV/AIDS local council meetings held	N/A	N/A	N/A	4	1	1	1	1	4.2.1.3 Maintain the functionality of the Local AIDS council	N/A	meeting attendance registers and minutes	Office of the MM	R 0.00
235		4.1.1 Improve the community skills base	4.1.1.1 Implement the community skills development plan	Date of adopting the community skills development plan	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Develop and adopt the community skills development plan	N/A	Copy of the plan and the council resolution	Planning and Economic development	R 0.00
236	**5. LOCAL ECONOMIC DEVELOPMENT**	4.2.1 Implement the EPWP programme	4.2.1.1 Create EPWP jobs.	Number of EPWP jobs created by 28 June 2019	0	0	0	0	0	0	0	0	Create EPWP jobs	N/A	A list of EPWP beneficiaries and signed contracts	Planning and Economic development	R 0.00
237		4.2.2 Strategically plan for the local economic development	4.2.2.1 Ensure the existence and implementation of an updated Local Economic Development strategy.	Date of adopting the reviewed LED plan	N/A	N/A	N/A	Thursday, January 31, 2019	None	None	Thursday, January 31, 2019	None	Development of LED strategy	N/A	Copy of the LED plan, council minutes and council resolution	Planning and Economic development	R 0.00
238				Date of adopting the Incentive and investment strategy	N/A	N/A	N/A	Thursday, January 31, 2019	None	None	Thursday, January 31, 2019	None	Develop and adopt the Incentive and investment strategy	N/A	A copy of the incentive and investment strategy submitted to council, council minutes and council resolution	Planning and Economic development	R 0.00
239				Number of reports submitted to council on the development of the Standerton Mall	4	0	4	4	1	1	1	1	Facilitate the development of the Standerton Mall	10	Copies of the reports submitted to council and the council resolution	Planning and Economic development	R 0.00
240				Number of reports submitted to council on the development of Sakhile ext. 4 Mall.	4	0	4	4	1	1	1	1	Facilitate the development of the Sakhile ext. 4 Mall	11	Copies of the reports submitted to council and the council resolution	Planning and Economic development	R 0.00
241				Number of reports submitted to council on the development of the truck stop	4	0	4	4	1	1	1	1	Facilitate the development of the truck stop	10	Copies of the reports submitted to council and the council resolution	Planning and Economic development	R 0.00
242				Number of reports submitted to council on the development Morgenzon recycling project	4	0	4	4	1	1	1	1	Facilitate the development of the Morgenzon recycling project	14	Copies of the reports submitted to council and the council resolution	Planning and Economic development	R 0.00
243				Number of LED forum meetings held by 28 June 2019	4	0	4	4	1	1	1	1	Convene the LED forum meetings	N/A	LED forum meetings invitations, agenda, attendance register	Planning and Economic development	R 0.00

															and minutes		
244				Date of adopting the Rural Development Plan	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Development of Rural Development Plan	Rural wards	A copy of the rural development plan, council minutes and council resolution	Planning and Economic development	R 0.00
245	4.2.3 facilitate the implementation of the CWP	4.2.3.1 Submit quarterly CWP reports to council.	Number of quarterly reports submitted to council on CWP	4	0	4	4	1	1	1	1	Compile and submit quarterly reports to council on CWP	N/A	Copies of the reports and council minutes	Planning and Economic development	R 0.00	
246	4.2.4 Coordinate the fight against poverty	4.2.4.1 Implement the poverty alleviation plan	Date of adopting the poverty alleviation plan	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Develop and adopt the poverty alleviation plan	N/A	Copy of the adopted alleviation plan, council minutes and council resolution.	Planning and Economic development	R 0.00	
247	4.2.5 Unlock the agricultural potential	4.2.5.1 Ensure the existence of an updated agricultural plan.	Date of adopting the Agricultural development plan	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Develop and adopt the Agricultural Plan	N/A	Copy of the adopted Agricultural development plan and the council resolution	Planning and Economic development	R 0.00	
248			Number of reports on the implementation of the Agro-processing project by Anglo American submitted to council	4	0	4	4	1	1	1	1	Facilitate the implementation of the Agro-processing project by Anglo-American	All wards	Copies of the reports and the council resolution	Planning and Economic development	R 0.00	
249	4.2.6 Promote the mining activities	4.2.6.1 Submit quarterly mining applications reports to council.	Number of reports on mining applications submitted to council	4	0	4	4	1	1	1	1	Compile and submit quarterly reports to council on mining applications	N/A	Copies of the reports and the council resolution	Planning and Economic development	R 0.00	
250	4.2.7 Facilitate SMME development	4.2.7.1 Ensure the existence of the SMME development framework.	Date of adopting the SMME development plan	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Develop, adopt and implement the SMME development Framework	N/A	Copy of the SMME development plan and the council resolution	Planning and Economic development	R 0.00	
251			Date of completing the SMME skills audit process	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Skills audit and skills development for SMMEs (training/workshop)	0	Copy of the skills audit report	Planning and Economic development	R 0.00	
252	4.2.8 Promote Lekwa to be a tourist destination.	4.2.8.1 Ensure the existence of the tourism sector plan	Date of adopting the tourism sector plan	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	Tuesday, April 30, 2019	None	Adoption of the Tourism Sector and branding strategy	N/A	Copy of the adopted tourism sector plan and the council resolution	Planning and Economic development	R 0.00	
253			Date of making a council approved monetary contribution to the tourism bureau	4	0	4	Tuesday, April 30, 2019	None	None	Tuesday, April 30, 2019	None	Make a contribution to the tourism bureau	N/A	A proof of payment and receipt acknowledgement	None	R 0.00	
254	2.1.1 Provide the library services	2.1.1.1 Ensure the provision of the library services to the minimum standards.	Number of library promotions conducted	4	0	4	4	1	1	1	1	Maintain the current library service provision	N/A	Promotion events reports	Community services	R 0.00	
255			Number of book exchanges performed by 28 June 2019	N/A	N/A	N/A	0	0	0	0	0		N/A	Book exchange reports	Community services	R 0.00	
256	2.1.2 Facilitate the provision of community facilities	2.1.2.1 Construct new community facilities and maintain the existing facilities and services	Number of reports to be submitted to council on the maintenance and grave preparation of the municipal cemetery	4	0	4	4	1	1	1	1	Prepare graves and maintain the cemetery	0	Progress reports	Community services	R 0.00	
257			Number of reports submitted to council on	4	0	4	4	1	1	1	1	Provide the cemetery space	N/A	Copies of the reports submitted to council	Planning and Economic	R 0.00	

				the provision of cemetery space											and the council resolution	development	
258		2.1.4 Improve on road safety	4.2.2.1 Exercise the traffic law enforcement	Number of accurate traffic fines issued	N/A	N/A	N/A	0	4	1	1	1	Issue traffic fines	N/A	Updated fines register	Community services	**R 0.00**
259				Number of reports submitted to council on the repairs and painting of the road signs and markings	N/A	N/A	N/A	4	4	1	1	1	Repair and paint road sign signs and markings	N/A	Quarterly reports submitted to council and council resolution	Community services	**R 0.00**
260				Number o reports submitted to council on the section 56 and road accident forms	N/A	N/A	N/A	0	0	0	0	0	Collection and capturing of section 56 and road accident forms	N/A	Quarterly reports submitted to council and council resolution	Community services	**R 0.00**
261				Number of roadblocks conducted	N/A	N/A	N/A	12	3	3	3	3	Conduct road blocks	N/A	Reports	Community services	R 0.00
262		2.1.5 Ensure the municipal contribution to community safety	2.1.5.1 Contribute to crime prevention	Number of Community safety meetings attended	N/A	N/A	N/A	4	1	1	1	1	Attend community policing forum meetings	N/A	Attendance registers and minutes	Community services	R 0.00
263			2.1.5.2 Submit quarterly reports to council on community safety	Number of quarterly reports to be submitted to council on community safety	4	0	4	4	1	1	1	1	Compile and submit quarterly reports to council on community safety	N/A	Copies of the reports and council resolutions	Community services	R 0.00
264		2.1.6 Facilitate the provision of sports and recreations facilities	2.1.6.2 Maintain the sports and recreation facilities	Number of reports submitted to council on the maintenance of the sports and recreation facilities	4	0	4	4	1	1	1	1	Maintenance of Sports and Recreation Facilities	N/A	Progress reports	Community services	R 0.00
265				Date of completing the Sakhile Combined Sports Facility (upgrade of the basketball court)	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Upgrade the Sakhile combine sports facility	0	Progress reports	Technical services	R 1,710,000.00
266				Date of completing the Mahala Park soccer field	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	refurbish and upgrade the Mahala park soccer field	0	Progress reports	Technical services	R 1,501,700.00
267		2.1.7 Design and implement sports, arts and heritage celebration programs	2.1.7.1 Implement the municipal sports, arts and heritage celebration programme	Date of hosting the Groot draai dam cultural festival	N/A	N/A	N/A	Monday, December 31, 2018	None	Monday, December 31, 2018	None	None	Host the Grootdam Dam cultural festival (GSDM)	N/A	Event report	Office of the MM	R 0.00
268	**6. SPATIAL RATIONALE**	5.1.1 Improve community awareness on environmental protection	5.1.1.1 Design and implement the community awareness programme on environmental protection	Date of completing the environmental protection education campaign in all wards	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Provide Environmental education in all wards	N/A	Event reports	Planning and Economic development	R 0.00
269		5.2.1 Reduce community vulnerability to disasters	5.2.1.1 Implement the municipal disaster management plan	Date of establishing the disaster management forum	N/A	N/A	N/A	Friday, June 28, 2019	None	None	None	Friday, June 28, 2019	Establishing the Disaster Management Forum of Lekwa	N/A	Copy of an adopted plan and the council resolution	Community services	R 0.00
270				Number of the disaster management forum meetings to be held by 28 June 2019	4	N/A	4	4	1	1	1	1	Hold quarterly meetings for the disaster management forum	N/A	List of members, schedule of meetings and establishment meeting minutes	Community services	R 0.00
271				Date of adopting the	N/A	N/A	N/A	Friday, March 29,	1	1	Friday, March	1	Develop and adopt	N/A	Meeting agenda,	Community	R 0.00

				disaster management plan				2019			29, 2019		the municipal disaster management plan		attendance registers and minutes	services	
272				Number of reports submitted to council on the house fires and veld fires	4	0	4	4	1	1	1	1	Provide the emergency and fire rescue services	N/A	Copies of the reports submitted to council and the council resolution	Community services	R 0.00
273		5.3.1. Ensure the existence of the municipal development spatial reference	5.3.1.1 Adopt an updated SDF	Date of adopting the reviewed SDF	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Review and adopt the SDF	N/A	Copy of the revised SDF, council minutes and the council resolution	Planning and Economic development	R 0.00
274		5.3.2 Ensure the existence of the municipal land use guideline	5.3.2.1 Review and Implement the municipality's Town Planning Scheme	Date of adopting the town planning wall to wall scheme.	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Operationalise the land and asset management system (GIS) and electronic land use management systems	N/A	Copy of the wall to wall scheme and the council resolution	Planning and Economic development	R 0.00
275				Date of adopting the revised precinct plans	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Development of the revised precinct plans	N/A	Copy of the adopted precinct plan, council minutes and council resolution	Planning and Economic development	R 0.00
276				Number of reports submitted to council on the development of the River park	4	0	4	4	1	1	1	1	Development of River Park	0	Copies of the reports submitted to council and the council resolution	Planning and Economic development	R 0.00
277				Number of reports submitted to council on the Development of the regional cemetery	4	0	4	4	1	1	1	1	Development of regional cemetery (Standerton and Morgenzon)	N/A	Copies of the reports submitted to council and the council resolution	Planning and Economic development	R 0.00
278				% of building plans applications processed against the applications submitted	100%	0%	100%	100%	100%	100%	100%	100%	Approve building plans	All wards	List of approved plans and their approval reference numbers	Planning and Economic development	R 0.00
279				Number of reports on the completing the relocation, formalisation and upgrade of informal settlements.	N/A	N/A	N/A	4	1	1	1	1	Relocate , formalize and upgrade informal settlements	N/A	Progress reports submitted to council, council minutes and council resolutions	Planning and Economic development	R 0.00
280				Date of adopting the Encroachment policy	N/A	N/A	N/A	Tuesday, April 30, 2019	None	None	None	Tuesday, April 30, 2019	Develop and adopt the Encroachment policy	N/A	Copy of the adopted encroachment policy, council minutes and council resolution	Planning and Economic development	R 0.00
281		5.3.3 Promote the municipal integrated planning	5.3.3.1 Review and adopt the IDP	Date of adopting the reviewed 19/20 IDP	N/A	N/A	N/A	Friday, May 31, 2019	None	None	None	Friday, May 31, 2019	Develop and adopt the 2016/17 IDP	N/A	Copy of the reviewed 19/20 IDP, council minutes and the council resolution	Office of the MM	R 0.00
282		5.3.4 Enable access to land and land tenure	5.3.4.1 Improve the land tenure and ownership levels	Number of reports submitted to council on the process of leasing farms for grazing purposes	4	0	4	4	1	1	1	1	Lease farms for grazing purposes	N/A	Progress reports submitted to council, council minutes and council resolutions	Planning and Economic development	R 0.00
283				Number of reports submitted to council on the issuing of tittle deeds by human settlements	4	0	4	4	1	1	1	1	Facilitate the issuing of tittle deeds by human settlement	8	Progress reports submitted to council, council minutes and council resolutions	Planning and Economic development	R 0.00
284				Date of completing the	N/A	N/A	N/A	Friday, March 29,	None	None	Friday, March	None	Subdivision of erf	0	Progress reports,	Planning and	R 0.00

				subdivision of erf 8148 & 8149 Sakhile Ext 5 to create 50 residential stands				2019			29, 2019		8148 & 8149 Sakhile Ext 5 to create 50 residential stands		subdivision maps, council resolution	Economic development	
285				Date of completing the subdivision of erf 1982 Standerton Ext 4 to create 50 residential stands	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Subdivision of erf 1982 Standerton Ext 4 to create 50 residential stands	0	Progress reports, subdivision maps, council resolution	Planning and Economic development	R 0.00
286				Date of completing the subdivision of erf 2731 Standerton Ext 4 to create 95 residential stands	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Subdivision of erf 2731 Standerton Ext 4 to create 95 residential stands	0	Progress reports, subdivision maps, council resolution	Planning and Economic development	R 0.00
287				Date of completing the subdivision of erf 4592 Sakhile Ext 4 to create 8 church stands	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Subdivision of erf 4592 Sakhile Ext 4 to create 8 church stands	0	Progress reports, subdivision maps, council resolution	Planning and Economic development	R 0.00
288				Number of reports submitted to council on the usage of public open space for community gardening	4	0	4	4	1	1	1	1	Usage of public open space for community gardening	0	Progress reports submitted to council, council minutes and council resolutions	Planning and Economic development	R 0.00
289				Date of completing the transfer of state owned land in Standerton	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Transfer of state owned land in Standerton	0	Progress reports, transfer papers and council resolution	Planning and Economic development	R 0.00
290				Date of completing the disposal of municipal industrial stands in Standerton Ext 1 and Morgenzon Ext 1	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Disposal of municipal industrial stands in Standerton Ext 1 and Morgenzon Ext 1	0	Progress reports, transfer papers and council resolution	Planning and Economic development	R 0.00
291				Date of completing the basic Assessment and Subdivision of erf 1071 Standerton Ext 4 to create 49 residential stands	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Basic Assessment and Subdivision of erf 1071 Standerton Ext 4 to create 49 residential stands	0	Assessment reports, subdivision maps, council resolution	Planning and Economic development	R 0.00
292				Date of completing the Identification and subdivision of properties zoned “municipal” in all areas within Lekwa	N/A	N/A	N/A	Friday, March 29, 2019	None	None	Friday, March 29, 2019	None	Identification and subdivision of properties zoned “municipal” in all areas within Lekwa	0	Progress reports, subdivision maps, council resolution	Planning and Economic development	R 0.00
293				Number of reports submitted to council on the finalisation of the Thuthukani hand over process	4	0	4	4	1	1	1	1	Finalisation of Thuthukani hand over to get access to land	13	Progress reports submitted to council, council minutes and council resolutions	Planning and Economic development	R 0.00
294				Number of reports submitted to council on the servicing of 500 residential stands in Standerton extension 8 by 30 june 2019	4	0	4	4	1	1	1	1	Servicing of 500 residential stands in Standerton Ext 8. To cater for the gap housing market.	8	Progress reports submitted to council, council minutes and council resolutions	Planning and Economic development	R 0.00

9 3 YEAR CAPITAL PLAN

Funding Source	Project Name	Budget 201819FY	Proposed Budget 201920FY	Proposed Budget 202021FY
MIG	*Upgrade of gravel roads to paved roads in Lekwa Municipality (Completion from 2017/2018 FY)*	*2,800,000*		
MIG	*Refurbishment and upgrade of portions of the Standerton water treatment plant (Completion from 2017/2018 FY)*	*8,054,078*		
MIG	*Installation of Boreholes in Lekwa Municipality in farm areas (Completion from 2017/2018 FY)*	*1,200,000*		
MIG	Refurbishment and Upgrade of portions of the Standerton Water Treatment Plant	5,000,000	5,000,000	5,000,000
MIG	Installation of Boreholes in Lekwa Municipality in Farm areas	2,000,000	3,000,000	3,500,000
MIG	Sakhile Combined Sport Facility (Upgrade of Basketball Courts) (Ring Fenced)	1,710,000		
MIG	Refurbishment and upgrade of portions of the Morgenzon water supply scheme	2,000,000	3,500,000	4,000,000
MIG	Rehabilitation/Upgrade or Roads in Lekwa LM	4,266,522	5,000,000	5,000,000
MIG	Refurbishment/Upgrade of Sport Facilities	1,501,700	1,500,000	1,500,000

Funding Source	Project Name	Budget 201819FY	Proposed Budget	Proposed Budget
MIG	Rural sanitation		1,500,000	2,000,000
MIG	Installation of stand pipes in informal settlements		1,000,000	1,500,000
WSIG	Upgrade of Rooikoppen Sewer	20,000,000	30,000,000	30,000,000
DOE	Installation of streetlights in Lekwa LM	6,000,000	6,000,000	6,000,000
EPWP	Patching of potholes in Lekwa LM	1,000,000	1,500,000	2,000,000

10 CONCLUSION

A series of reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports, for which the MFMA gives very clear guidelines. The reports then allow the Councillors to monitor the implementation of service delivery programmes and initiatives. The following planning and reporting cycle will be fully implemented in Lekwa Local Municipality.

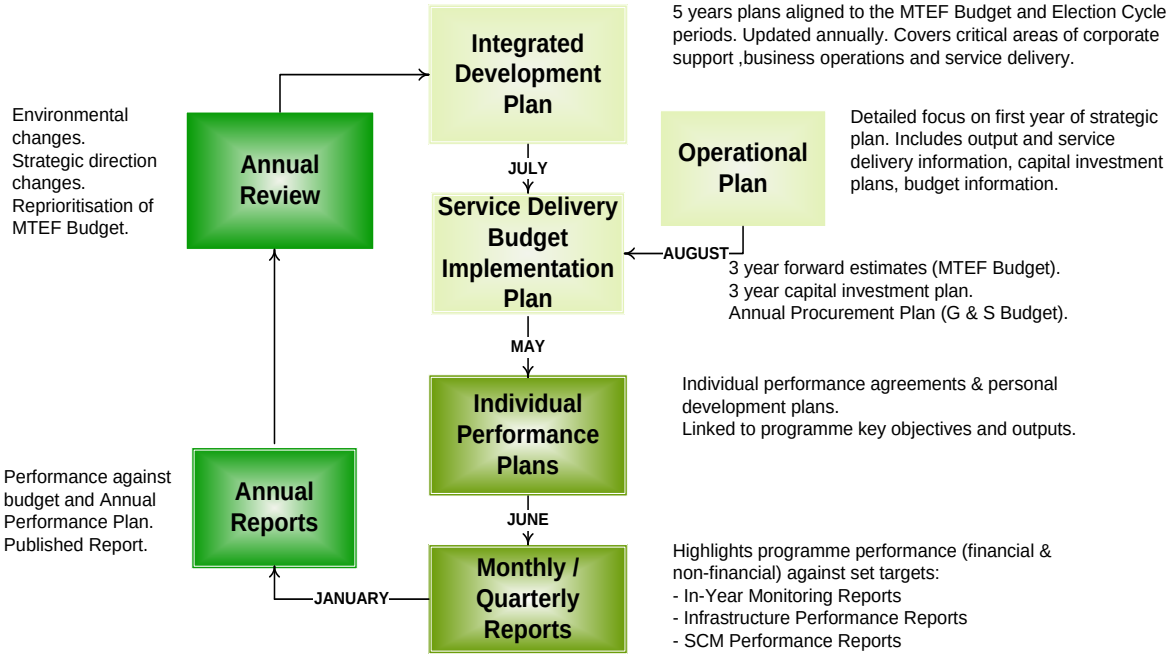


Figure 1: Planning & Reporting Cycle

9.1 Monthly Reporting

Section 71 of the MFMA stipulates that reporting on actual revenue targets and spending against the budget should occur on a monthly basis. This reporting must be conducted by the accounting officer of a municipality no later than 10 days after the last working day of each month. Reporting must include the following:

a. Actual revenue per source;

b. Actual borrowings;

c. Actual expenditure per vote;

d. Actual capital expenditure per vote; and

e. The amount of any allocations received.

If necessary, explanations of the following must be included in the monthly reports:

a. Any material variances from the Municipality's projected revenue by source, and from the Municipality's expenditure projections per vote;

b. Any material variances from the service delivery and budget implementation plan; and

c. Any remedial or corrective steps taken or to be taken to ensure that the projected revenue and expenditure remain within the Municipality's approved budget.

9.2 Quarterly Reporting

Section 52 (d) of the MFMA compels the Mayor to submit a report to the Council on the implementation of the budget and the financial state of affairs of the Municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the Mayor's quarterly report.

9.3 Midyear Reporting

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The Accounting Officer is required by the 25th of January of each year to assess the performance of the Municipality during the first half of the year, taking into account:

i. The monthly statements referred to in section 71 for the first half of the year;

ii. The Municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the Service Delivery and Budget Implementation Plan;

iii. The past year's annual report, and progress on resolving problems identified in the annual report; and

iv. The performance of every Municipal Entity under the sole or shared control of the Municipality, taking into account reports in terms of section 88 of the MFMA from any such entities Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

11 ANNEXURES

10.1 ORGANISATIONAL SCORE CARD

10.2 DEPARTMENTAL SCORE CARDS